



CENTRAL INDIA CHARTERED ACCOUNTANTS STUDENTS' ASSOCIATION

CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines, Kanpur 208 001

NOTICE

Notice is hereby given that the **Annual General Meeting (AGM)** of Members of the **Central India Chartered Accountants Students' Association (CICASA)** will be held on **27th March 2025 (Thursday)** at **11:00 am** at CIRC of ICAI, ICAI Bhawan, **16/77-B, Civil Lines, Kanpur - 208001** to transact the following business:

- (i) To receive the Annual Report of CICASA for the year 2024-2025.
- (ii) To elect 12 members to the Managing Committee of CICASA for the year 2025-2026.
- (iii) To transact such other business as may be brought before the meeting with the permission of the Chairman.

Date : 6th March, 2025

Place : Kanpur

Dhaval
CA. Dhaval Kothari
Chairman, CICASA

NOTES:

Eligibility of the Voters

- (i) Students eligible to vote - Every student who is a member of the Students' Association on the **1st day of March, 2025** i.e. undergoing Articles/Audit training in **Central Region**, shall be entitled to vote provided he or she continues to be a member on the date of election (**27th March, 2025**).

Eligibility of the Candidates

- (ii) Every student who fulfils the requirement at (i) above shall be eligible to contest the election to the Managing Committee of the Students' Association to which he/she belongs provided the un-expired period of training is not less than 12 months as on **1st March, 2025**.
- (iii) Any student desiring to contest the election **shall submit a hard copy of nomination form (including all documents) along with necessary fee** (Bank Fees Deposited Acknowledgement Slip) to the **Chairman, Central India Chartered Accountants Students' Association, Central India Regional Council of ICAI, ICAI Bhawan, 16/77-B, Civil Lines, Kanpur 208 001** between **10:00 A.M. to 05:30 P.M.** on all week days other than Saturdays, Sundays and Gazetted Holidays duly signed by the Candidate and by the Proposer and Secunder, both of whom shall be persons entitled to vote in the election. The withdrawal of nominations shall also be submitted at the same address.
- (iv) Each nomination form shall be accompanied by a fee of **Rs. 10/-** by bank transfer as per the details mentioned, which will not be refundable under any circumstances.
- (v) Nomination forms is already available at the **website of CIRC of ICAI: <https://circ.icai.org>** and also at the office of CIRC of ICAI at the address given above between 10:00 A.M. to 05:30 P.M. on all weekdays other than Saturdays, Sundays and Gazetted Holidays from **7th March 2025**.
- (vi) The Election shall be held by Single Transferable System.
- (vii) The election shall be by poll of students present at the meeting. No proxy will be allowed.
- (viii) Students will have to produce their Identity Card issued by the Institute of Chartered Accountants of India (ICAI)/Admit card of any ICAI Examinations or any Photo id Proof (e.g. Voter id card/driving license/Aadhaar Card/Passport or any other photo id issued by Govt. of India) with Registration Letter issued by ICAI to participate in AGM and cast their votes.
- (ix) The Chairman of the meeting shall announce the name of all candidates elected and his/her declaration shall be final.
- (x) For more details, refer to the Chartered Accountants Students' Association Rules.

Bank Details for sending Nomination form fee :

Send RTGS/NEFT payment to below bank account of CIRC of ICAI	
Name of the bank:	YES BANK
Complete Address of the Bank:	GROUND FLOOR PADAM TOWERS, 14/113, CIVIL LNES KANPUR, 208001
Account maintained in the name of:	CIRC OF ICAI
Account No. (Full account no.)	007394600000413
Account nature (Savings/current)	SAVING ACCOUNT
IFSC Code of the bank.	YESB0000073
MICR Code of the bank.	208532002
*After making the payment kindly attach the acknowledgment slip with your Name, Registration no., UTR No & Payment Details along with Nomination Form and all supporting documents and submit the Hard Copy to: The Chairman CICASA-CIRC of ICAI ICAI Bhawan, 16/77-B, Civil Lines, Kanpur 208 001 along with a scanned copy of the same on email – circvents@icai.in	

Central India Chartered Accountants Students' Association (CICASA)

of

**CIRC of ICAI is holding
ANNUAL GENERAL MEETING (AGM)**

&

CICASA Elections

**27th March, 2025 (Thursday) at 10:00 AM at
ICAI Bhawan 16/77-B, Civil Lines, Kanpur – 208 001**

Important Dates relating to Elections

1.	The last date and time of receipt of nominations	17 th March, 2025
2.	Display (on the notice board and Website) of list of valid nominations	20 th March, 2025
3.	The last date and time for withdrawal of nominations	22 nd March, 2025
4.	Display (on the notice board and Website) of list of Final nominations	24 th March, 2025
5.	Date of AGM	27 th March, 2025
6.	Counting of votes	27 th March, 2025
7.	Declaration of result	27 th March, 2025

Details are available on <https://circ.icai.org> Nomination Forms may be downloaded.

Any student desiring to contest the election shall submit a nomination form (**including all documents**) along with necessary fee (Bank Fees Deposited Acknowledgement Slip) to the **Chairman, Central India Chartered Accountants Students' Association, Central India Regional Council of ICAI, ICAI Bhawan 16/77-B, Civil Lines, Kanpur - 208001** between **10:00 A.M. to 05:30 P.M.** on all week days other than Saturdays, Sundays and Gazetted Holidays **duly signed by the Candidate and by the Proposer and Seconder**, both of whom shall be persons entitled to vote in the election. The withdrawal of nominations shall also be submitted at the same address.

A Copy of the Nomination Forms may be downloaded from website of CIRC - <https://circ.icai.org> and also be collected from office of CIRC of ICAI at above address.

TEAM CICASA of CIRC of ICAI

NOMINATION FORM OF CANDIDATE FOR ELECTION TO THE MANAGING COMMITTEE OF THE CENTRAL INDIA CHARTERED ACCOUNTANTS STUDENTS' ASSOCIATION (CICASA) – 2025 - 2026

To

Date: _____

The Chairman
Central India Chartered Accountants Students' Association
CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines,
Kanpur 208 001

Dear Sir,

We, the undersigned articled/audit assistants and members of the Central India Chartered Accountants Students' Association being qualified to vote in the election of 12 members to the Managing Committee of the CICASA for the year 2025-2026 do hereby nominate Shri/Ms. _____ an articled/audit assistant and member of CICASA, as a candidate for the election to the Managing Committee of CICASA to be held on **27th March, 2025 (Thursday)** in the premises of **CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines, Kanpur 208 001.**

(1) Name of Proposer

Registration No. _____

Date of Enrolment _____

Date of Completion of Articles _____

Address of Proposer _____

Signature of the Proposer as per record of ICAI

Mobile: _____

E-Mail: _____

Name of Principal

Membership No. _____

(2) Name of Seconder

Registration No. _____

Date of Enrolment _____

Date of Completion of Articles _____

Address of Seconder _____

Signature of the Proposer as per record of ICAI

Mobile: _____

E-Mail: _____

Name of Principal

Membership No. _____

I _____ being an articled/audit assistant and a member of the Central India Chartered Accountants Students' Association agree to stand for the above election to be held on **27th March, 2025 (Thursday)** in the premises of **CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines, Kanpur**. I give an undertaking that if elected; I agree to devote time for the Association. I enclose herewith acknowledgement/transaction id/UTR no. of the prescribed fee of Rs. 10/- payment made. Details Submitted via **hard Copy** at ICAI Bhawan, 16/77-B, Civil Lines, Kanpur 208 001 and is also sent on email – circevents@icai.in

Name of the Candidate

Registration No. _____

Date of Enrolment _____

Date of Completion of Articles _____

Address of candidate _____

Signature of the Candidate as per record of ICAI

Mob: _____

Email: _____

Pl. paste latest Photo of the Candidate

Name of Principal _____

Membership No. _____

Notes:

1. The last date and time of receipt of nominations is: **17th March, 2025** up to 5:30 PM
2. The last date and time for withdrawal of nominations is: **22nd March, 2025** up to 5:30 PM
3. If the information given in this Nomination Form is found wrong/false/incorrect as per record of ICAI, the form shall be liable to be cancelled and the decision of Returning Officer in this regard shall be final.
4. With Nomination form attach the Payment Slip, UTR No., Eligibility Form and Principal's NOC.

ELIGIBILITY FORM

To
The Chairman
Central India Chartered Accountants Students' Association
CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines,
Kanpur 208 001

Date: _____

Dear Sir,

I, Ms. /Mr. _____, hereby inform you that I am
serving as an Articled/ Audit Clerk under CA. _____ of M/s. _____, Chartered
Accountants. My articled/ audit service registration number as per Institute Register
is _____ and my article ship has commenced from _____ and completing on
_____. I am therefore entitled to contest for election of the students of the Managing Committee
of CICASA for the year 2025-26.

Place:

Date:

Signature of Student

Name of Student

Countersigned by

Principal's Signature : _____

Name of the Principal _____

Membership No. _____

Firm Name. _____

Mobile No. of Principal _____

PRINCIPAL'S NO OBJECTION CERTIFICATE (NOC)

To

Date: _____

The Chairman

Central India Chartered Accountants Students' Association

CIRC of ICAI, ICAI Bhawan, 16/77-B, Civil Lines,

Kanpur 208 001

Dear Sir,

I, CA. _____ hereby confirm that Ms. /Mr. _____

is serving as an Articles Student under Me. I am aware that He / She is contesting for

CICASA Managing committee Elections scheduled on **27th March, 2025** and I have

no objection to his /her active participation in activities of CICASA during the year 2025-26

Thanking You.

Yours Faithfully,

Principal's Signature _____

Name of the Principal: CA. _____

Membership No. _____

Firm Name: _____

Place _____

Date _____