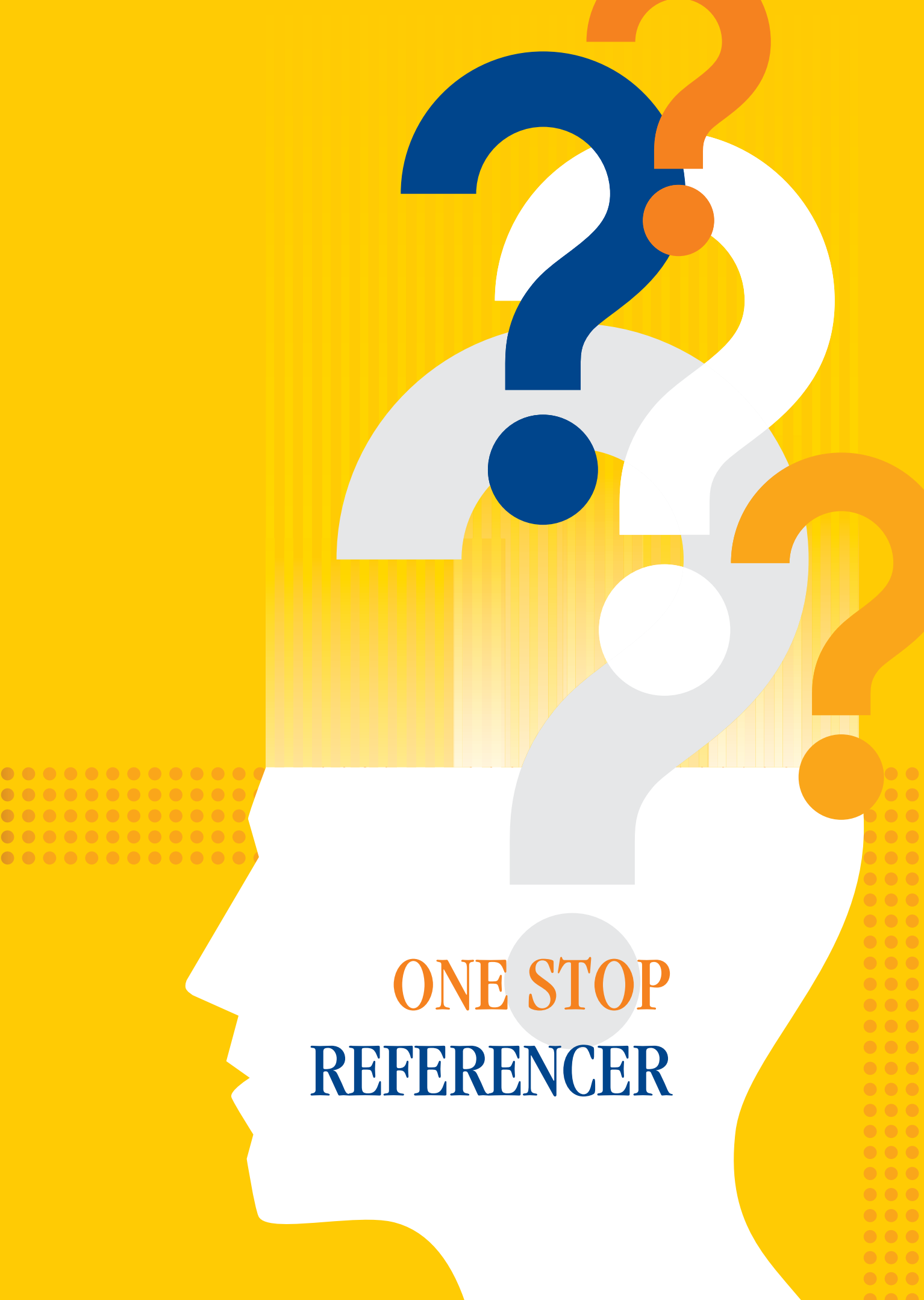
ONE STOP REFERENCER

Board of Studies
The Institute of
Chartered Accountants of India
(Set up by an Act of Parliament)

ROAD MAP OF
BOARD OF STUDIES
FOR THE TERM 2019-20

1. Bridging the gap between BOS and CA Students - social media and Webcasts
2. e-Pathshala - Live Virtual Classes for Intermediate & Final course students
3. e-Books with embedded video lectures and self assessment on ICAI Digital Knowledge Hub
4. Counselling and Mentoring Sessions before and after exams
5. Creation of question bank for all subjects at all levels
6. Review and Updation of Study Material on Real time basis
7. Revision of MCS curriculum
8. Revision in Advance ITT curriculum
9. Installation of Biomatrix Machines at all PoUs organizing ITT/GMCS/OC classes
10. Computers with updated specifications at ITT labs across the country
11. Launch of e-journal under Go Green Campaign
12. Organization of Mega National Talent Hunt
13. Revamping of Structure of Student Conferences
14. Harmonizing CA Education with University Education
15. Article Training Review and Assessment
16. Industrial Training Review and Assessment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REFERENCER

Information from various sources has been compiled in this publication. While due care has been taken in preparing this publication, if any errors or omissions are noticed, the same may be brought the notice of the Director, BOS. The Council of the Institute is not responsible in any way for the correctness or otherwise of the matter published herein.

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IN THIS REFERENCER...

About Board of Studies 5

The Board of Studies Composition 2019-20 6-7

Education and Training at a Glance 8

Research Wing - Academic Wing of BoS 9

E-Learning 13-14
- Video Lectures
- E-books

E-Pathshala - Live Virtual Classes 15

Oral Coaching & Accreditation 16

Mock Test - Overcoming Fear 19

CA Students' Journal 20
- The Chartered Accountant Student

Practical Training / Articled Training 21-22

Practical Training Assessment Test 23

Integrated Course on 24
Information Technology Soft Skills (ICITSS)
- Information Technology & Orientation Course

Advanced Integrated Course on 25-26
Information Technology & Soft Skills (AICITSS)
- Advanced Information Technology &
Management Communication Course

Virtual MCS Course 27

Four Weeks' Residential Programme on Professional Skills Development (Optional) 28

Scholarships 29-31

Reading Rooms & Libraries 32-33

Article Placement and Industrial Training Portal 34

Student Activity Portal & Related Activities 35-36

- One-day Seminars - Stimulating Oneself
  Two-days Mega Seminars - Enrich to Empower 37
- Half Day Seminars - Stimulating Oneself 38
- Short Term Course/ Workshop On English Speaking, Writing Skills & Business Communication
  - Honing Expression and Communication Skills 39
- Special Counselling Programme - Bridge Your Learning Gaps
  - How to Face CA Exam 40
- CA Students' Festival - Melange 2019-20 41
- Sports Competition - Khelo Jee Jaan Se 42
- Students' Activities Grant 43-44

Student Conferences - Path to Success - Learn, Adapt and Accelerate 45-46

CA Students' Talent Search - Unleash Your Talent (2019-20) 47-48

University Related Activities 49-50

Toll Free Students' Helpline 51

Contact Details of Officials Handling BoS Activities 52-53

Details of BoS Faculty (Subject-wise) 54-57

ABOUT BOARD OF STUDIES

Aim

The Board of Studies is responsible for formulating and implementing policies and programmes relating to education of students.

Mission of BoS

The mission of the Board of Studies is to provide a strong foundation of knowledge, skills and professional values that enables them to grow as wholesome professionals and adapt to changes throughout their professional career.

Major Activities

The main activities carried out by the Board of Studies on continuous basis are as under...

THE BOARD OF STUDIES
COMPOSITION 2019-20

CHAIRPERSON
CA. Kemisha Soni
Indore

VICE CHAIRMAN
CA. Durgesh Kumar Kabra
Mumbai

Members

CA. Prafulla Premsukh Chhajed	
President (Ex-officio)	Mumbai
CA. Atul Kumar Gupta	
Vice-President (Ex-officio)	New Delhi
CA. Anil Satyanarayan Bhandari	Mumbai
CA. Tarun Jamnadas Ghia	Mumbai
CA. Nandkishore Chidamber Hegde	Mumbai
CA. Nihar Niranjan Jambusaria	Mumbai
CA. Dhiraj Kumar Khandelwal	Mumbai
CA. Chandrashekhar Vasant Chitale	Pune
CA. Shriniwas Yeshwant Joshi	Mumbai
CA. Aniket Sunil Talati	Ahmedabad
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CA. Dayaniwas Sharma	Hyderabad
CA. Prasanna Kumar D	Visakhapatnam
CA. Rajendra Kumar P	Chennai
CA. M P Vijay Kumar	Chennai
CA. Ranjeet Kumar Agarwal	Kolkata
CA. Sushil Kumar Goyal	Kolkata
CA. Debashis Mitra	Kolkata
CA. Manu Agrawal	Kanpur
CA. Prakash Sharma	Jaipur
CA. Pramod Kumar Boob	Jaipur
CA. Rajesh Sharma	New Delhi
CA. Charanjot Singh Nanda	New Delhi
Dr. P.C.Jain	New Delhi
Dr. Ravi Gupta	New Delhi
Shri Vijay Kumar Jhalani	New Delhi

THE BOARD OF STUDIES
COMPOSITION 2019-20

Co-opted Members

CA Viral Kiran Mehta	Mumbai
CA Anil Parakh	Nagpur
CA Mahavir Shantilal Jain	Thane
CA. Harshal Vilas Muttha	Pune
CA. Lalit Garg	Ambala
CA Paresh Chandrabhan Bagrecha	Nashik
CA. Milind Mansukhlal Jangada	Ahmednagar
CA. Raju Shah	Ahmedabad
CA Atul Bheda	Mumbai

Special Invitees

CA. Tanvi Jhalani	New Delhi
CA. Kamini Nayar	New Delhi

GMCS Coordination Group (under BoS)

Convenor

CA. Sushil Kumar Goyal	Kolkata

Deputy Convenor

CA. Pramod Kumar Boob	Jaipur

Members

CA. Durgesh Kumar Kabra	Mumbai
CA. Prasanna Kumar D	Visakhapatnam
CA. Kemisha Soni	Indore
CA. Prakash Sharma	Jaipur
CA. Hans Raj Chugh	New Delhi

ITT Coordination Group (under BoS)

Convenor

CA. Manu Agrawal	Kanpur

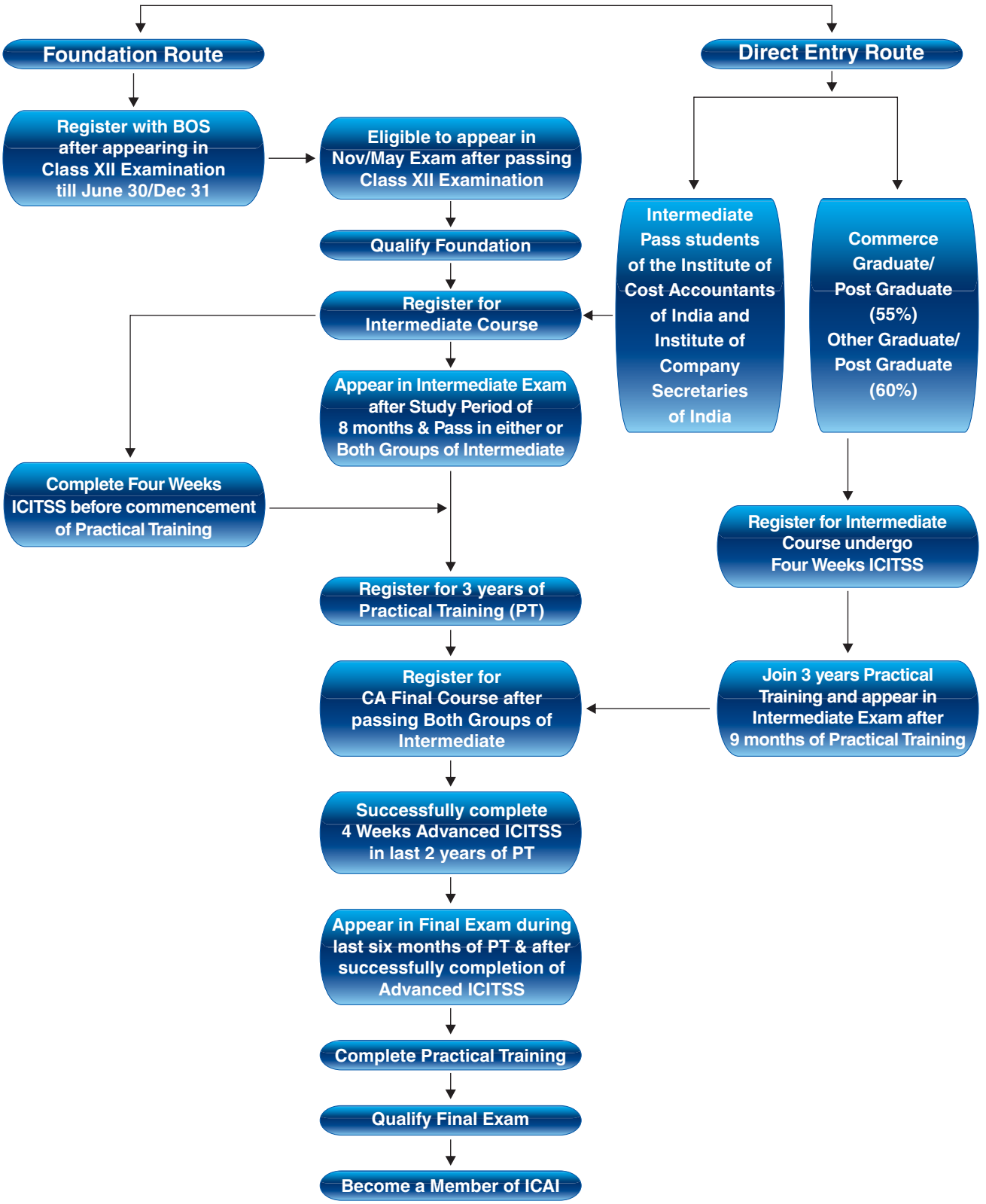
Deputy Convenor

CA. Rajendra Kumar P	Chennai

Members

CA. Anil Satyanarayan Bhandari	Mumbai
CA. Shriniwas Yeshwant Joshi	Mumbai
CA. Durgesh Kumar Kabra	Mumbai
CA. Debashis Mitra	Kolkata
CA. Kemisha Soni	Indore

EDUCATION AND TRAINING AT A GLANCE



RESEARCH WING - ACADEMIC WING OF BOS

Core Area

Design of Syllabus, content writing of Study Material of different subjects, continuous revision and updation of the same, development of Revision Test Papers (RTPs) and Mock Test Papers (MTPs), Suggested Answers, questions for practice, development of case studies and delivering webcasts.

BoS Knowledge Portal

The Study Materials and other educational inputs of Board of Studies are available at the aforestated portal on the Institute's website at https://www.icai.org/new_post.html?post_id=5720&c_id=314

Study Materials

The Study Materials are regularly updated to incorporate changes in provisions of law, accounting standards and standards on auditing, and other developments in the respective subjects. The link where the syllabus of all subjects and Study Materials and other educational inputs relating to subjects at that level are available are given hereunder...

Level	Link
New Scheme of Education and Training	
Foundation	https://www.icai.org/post.html?post_id=13633
Intermediate	https://www.icai.org/post.html?post_id=13634
Final	https://www.icai.org/post.html?post_id=13635
Old Scheme of Education and Training	
IIPCC	https://www.icai.org/post.html?post_id=10123
Final	https://www.icai.org/post.html?post_id=10175

Thereafter, at each level, the latest updated Study Materials are available **at the respective subject page** under the relevant Course. **For example**, for accessing Study Material of Final (New) Paper 1 Financial Reporting, after using the link https://www.icai.org/post.html?post_id=13635 given for Final (New) Course in Table 1 above, visit the subject page by clicking on "Financial Reporting". Thereafter, click on "Study Material applicable for May, 2019 and November 2019".

Section-wise and skill-wise weightages: The entire syllabus of each subject is divided into sections by grouping topics into sections. Thereafter, weightages are assigned to each section considering the content coverage and relative significance of each section. Likewise, weightages are assigned for skills to be assessed in each subject, namely, knowledge and comprehension, application and analysis and evaluation and synthesis.

The section-wise weightages and skill-wise weightages for subjects under the new scheme of education and training are hosted at https://resource.cdn.icai.org/46878bos36667.pdf and https://resource.cdn.icai.org/49201bos32949.pdf respectively.

The section-wise and skill-wise weightages for subjects under the old scheme of education and training are hosted at https://www.icai.org/post.html?post_id=15407.

Other Educational Inputs of BoS - RTPs, MTPs and Suggested Answers

In addition to the Study Material, the BoS comes out with other inputs like Revision Test Papers (RTPs) and Mock Test Papers (MTPs) to assist the students in revision for examination and test their level of preparedness. The RTPs also contain the latest updates which are relevant for the students from the examination point of view. Also, the BoS comes out with the Suggested Answers to questions set at CA examination to further assist the students in their learning process. These publications are available at the subject page under the respective course, the link to which is given in Table 1 above.

Example: For example, for accessing the above publications in "Paper 3: Advanced Auditing and Professional Ethics" of Final (New) Course, first click https://www.icai.org/post.html?post_id=13635, and thereafter, click on...

BoS Educational Input on Final Paper 3: Advanced Auditing and Professional Ethics	Available at
Study Material	https://www.icai.org/post.html?post_id=13796
Revision Test Paper	https://www.icai.org/post.html?post_id=14471
Mock Test Paper	https://www.icai.org/post.html?post_id=14628
Suggested Answers	https://www.icai.org/post.html?post_id=14909

Multiple Choice Questions (MCQs)

MCQs are developed in select subjects with theoretical orientation at intermediate and final level, where the assessment would be partially objective type from May 2019 examination. The announcement with respect to the same and the sample questions in each subject have been hosted at https://www.icai.org/post.html?post_id=15210

Case Studies

The assessment pattern is case study based in the six elective papers at the Final level, namely, Risk Management, Financial Services and Capital Markets, International Taxation, Economic Laws, Global Financial Reporting Standards and Multi-disciplinary case study. Accordingly, quality case studies are being developed and hosted at the BoS Knowledge Portal which assess the higher order skills of analysis, evaluation and synthesis of students at the Final level.

Paper	Subject	Link to Study Material & Case Studies
6A	Risk Management	https://www.icai.org/post.html?post_id=14456
6B	Financial Services and Capital Markets	https://www.icai.org/post.html?post_id=14457
6C	International Taxation	https://www.icai.org/post.html?post_id=14458
6D	Economic Laws	https://www.icai.org/post.html?post_id=14459
6E	Global Financial Reporting Standards	https://www.icai.org/post.html?post_id=14444
6F	Multi-disciplinary Case Study	https://www.icai.org/post.html?post_id=14501

Subject Specific Capsules

The Research Wing actively supports the Student Journal team by developing Subject Specific Capsules for each Journal to assist the students in their revision process. The Capsules are available at the respective subject page under each course. E-Capsule Compiler for quick revision for Final (New) Course subjects is available at http://icaitv.com/sites/default/files/bos-2019/Final-Course/index.html and for Intermediate (New) Course at http://icaitv.com/sites/default/files/bos-2019/Intermediate-Course/index.html

Sample questions for Practical Training Assessment

The Research Wing also supports the Practical Training Assessment by developing quality multiple choice questions in different subjects as sample questions for Practical Training Assessment. The sample questions for Practical Training Assessment are hosted at https://www.icai.org/post.html?post_id=14836

BoS Announcements

Important announcements relating to various BoS activities are communicated to students through "BoS Announcements" hosted at the Institute's website at https://www.icai.org/new_category.html?c_id=121. The announcements relevant for Final, Intermediate and Foundation have been webhosted separately thereunder.

Queries

Queries related to the subjects at different levels can be sent to the e-mail ids and telephone numbers mentioned hereunder...

Subject	Email & Phone	
Foundation Course		
Principles and Practices of Accounting	accounting-fdn@icai.in	0120-3045916
Business Laws	law-fdn@icai.in	0120-3045939
Business Correspondence and Reporting	bcr-fdn@icai.in	0120 -3045930
Business Mathematics and Logical & Statistics	bmlrs-fdn@icai.in	0120-3045949
Business Economics	be-fdn@icai.in	0120-3045911
Business and Commercial Knowledge	bck-fdn@icai.in	0120-3045907
Intermediate Course		
Accounting & Advanced Accounting	accounting-inter@icai.in	0120-3045916
Corporate & Other Laws	law-inter@icai.in	0120-3045939
Cost and Management Accounting	cma-inter@icai.in	0120-3045919
Income-tax Law	dt-inter@icai.in	0120-3045913
Indirect Taxes	idt-inter@icai.in	0120-3045906
Auditing and Assurance	auditing-inter@icai.in	0120-3045925
Enterprise Information Systems/Information Technology	eis-inter@icai.in	0120-3045939
Strategic Management	sm-inter@icai.in	0120-3045953
Financial Management	fm-inter@icai.in	0120-3045919
Economics for Finance	eff-inter@icai.in	0120-3045911

Final Course		
Financial Reporting	fr-final@icai.in	0120-3045916
Strategic Financial Management	scm-final@icai.in	0120-3045956
Advanced Auditing and Professional Ethics	auditing-final@icai.in	0120-3045925
Corporate and Economic Laws	law-final@icai.in	0120-3045939
Strategic Cost Management and Performance Evaluation	scm-final@icai.in	0120-3045937
Direct Tax Laws and International Taxation	dt-final@icai.in	0120-3045913
Indirect Tax Laws	idt-final@icai.in	0120-3045906
Information Systems Control & Audit [Final (Old) Course]	isca-final@icai.in	0120-3045939

Elective Subjects		
Risk Management	rm-final@icai.in	0120-3045956
Financial Services and Capital Markets	fscm-final@icai.in	0120-3045956
International Taxation	intax-final@icai.in	0120-3045913
Economic Laws	el-final@icai.in	0120-3045939
Global Financial Reporting Standards	gfrs-final@icai.in	0120-3045916

E-LEARNING

Video Lectures

Objective

To provide greater conceptual clarity for theoretical topics and teach step-by-step practical problem-solving process for practical topics of CA Course

Applicability

Students at all levels of both old and new scheme

Features

- Available at ICAI Cloud Campus
- Updated on regular basis as per the amendments in the study material
- Links for New Scheme:
  - Foundation Course: https://cloudcampus.icai.org/page.html?page_id=930
  - Intermediate Course: https://cloudcampus.icai.org/page.html?page_id=951
  - Final Course: https://cloudcampus.icai.org/page.html?page_id=1008
- Links for Old Scheme:
  - Common Proficiency Test (CPT): https://cloudcampus.icai.org/page.html?page_id=21
  - Intermediate (IPC) Course: https://cloudcampus.icai.org/page.html?page_id=22
  - Final Course: https://cloudcampus.icai.org/page.html?page_id=23

CONTACT US

For queries relating to Video Lectures

Ms. Nidhi Aggarwal Assistant Secretary
nidhi.aggarwal@icai.in; 0120-3045927
CA. Priyamvada Girdhar Executive Officer
priyamvada.girdhar@icai.in; 0120-3876870

e-Books

Objective

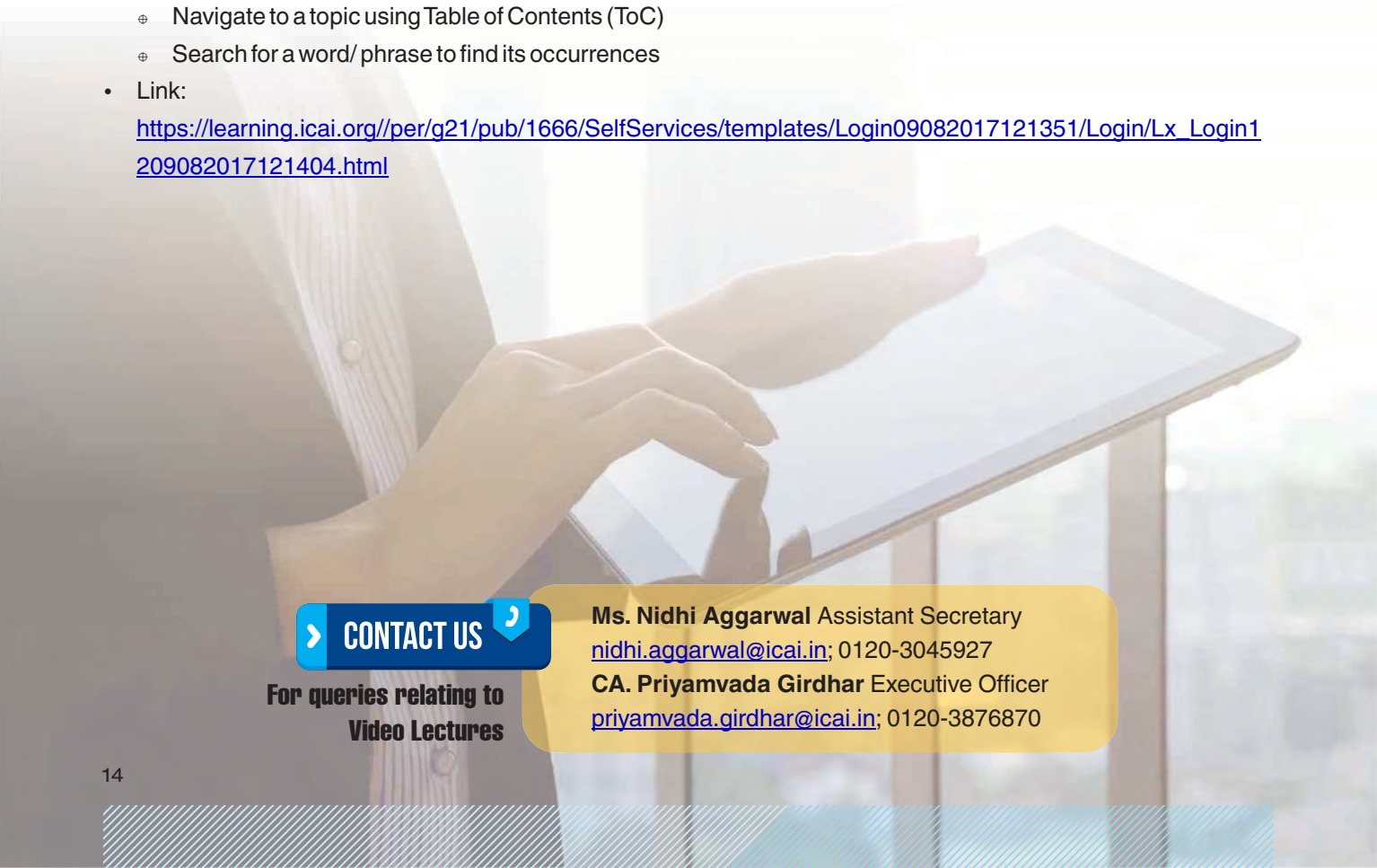
To provide learning resources to students (study material, video lectures, MCQs) integrated at one place such that the student can study and understand a topic completely at the click of a button

Applicability

Students at all levels of new scheme

Features

- Available on ICAI Digital Learning Hub
- PDF files of study material uploaded as e-Books presently
- Students can annotate and make notes
- SCORM conversion of study material is in progress which will provide e-Books with embedded video lectures and self-assessment quizzes
- These multimedia enriched e-Books would be provided to the students in a phase-wise manner, beginning with Foundation Course first, then Intermediate Course and Final Course afterwards.
- Students will be able to...
  - Get a comprehensive learning experience with textual and audio-video material related to a topic, integrated at a single place
  - Track their learning
  - Assess themselves using self-assessment quizzes after every chapter/ unit
  - Make annotations/ notes
  - Navigate to a topic using Table of Contents (ToC)
  - Search for a word/ phrase to find its occurrences
- Link: https://learning.icai.org//per/g21/pub/1666/SelfServices/templates/Login09082017121351/Login/Lx_Login1209082017121404.html



CONTACT US

For queries relating to Video Lectures

Ms. Nidhi Aggarwal Assistant Secretary
nidhi.aggarwal@icai.in; 0120-3045927
CA. Priyamvada Girdhar Executive Officer
priyamvada.girdhar@icai.in; 0120-3876870

E-PATHSHALA - LIVE VIRTUAL CLASSES

Objective

To impart holistic education in class room environment.

Schedule of Batches

Level	Target Examination	Commencement of Batch
Intermediate	November 2019	6th March, 2019
Intermediate	May 2020	September, 2019
Final	May 2020	3rd April, 2019

Features

- Attend live lectures or view recorded lectures
- Delivered on your computers and mobiles
- Expert faculty with rich experience
- Interactive - raise questions during live classes
- Exam focussed approach
- Separate Open House Sessions on Case Study based Elective Papers
- Separate question answer sessions
- Review your performance through integrated tests
- Smart classes having the state of art technology
- **Coverage of Syllabus:** These classes will cover the entire syllabus and will have periodical tests as well.
- **Timings:** These classes will be held from Monday to Friday during Morning and Evening beyond office hours. (Morning: 7 to 9.30 AM) (Evening: 6 to 8.30 PM)
- Very Nominal Fees

Fees

	At the time of Registration		After Registration	
	Single Group	Both Groups	Single Group	Both Groups
Intermediate	2,250	4,000	3,750	6,250
Final	2,500	4,750	4,500	7,500

- On line Registration at www.icai.org/boslvc
- In order to encourage students to enrol for the classes, free trial classes were given to Intermediate students from 2nd April to 5th April, 2019.

CONTACT US

For queries relating to
e-Pathshala - Live Virtual Classes

Ms. Prem Bhutani 0120-3045911, prem@icai.in
Mr. Shaleen Suneja 0120-3045953, ssuneja@icai.in
Details on www.icai.org/boslvc

ORAL COACHING & ACCREDITATION

Objective

- To serve students by providing quality classroom coaching.
- Better mentoring and support to students.
- Access to better facilities
- Detailed guidance at a reasonable cost.
- To provide the facility like class room interactions.

Procedure

- The Regional Council and branches have to intimate to the Board of Studies by filling requisite Application form for organizing coaching classes for Foundation, Intermediate and Final level students.
- The BOS will issue an Approval Letter after receiving application form along with requisite material; will arrange to dispatch two sets of the study material of the course(s) for which approval is granted for reference purpose along with other supplies.
- Monitoring will be done by the third party.

Grants

In order to encourage all the branches and Regional Councils, to organize oral coaching classes, a special grant shall be given based on number of students attending the classes. The deficit per batch, if any, shall be reimbursed on the basis of grant based upon number of students and actual deficit incurred whichever is lower. The grant for organizing Oral Coaching Classes are as under: Sl. No. Course Level Specific Grant 1 For Foundation Level Rs. 750/- per student 2 For Intermediate Level Rs. 1250/- per student 3 For Final level Rs. 1500/- per student The Branches and Regional Councils are required to maintain the Student Attendance Register, which are to be daily signed by the students attending the classes as the reimbursement would be done only on submission of the audited copy of the attendance record.

Prescribed Course Fee

Students may be given a choice to opt tuitions for Full course / Group-wise / Subject-wise. A. Final: Rs. 23,000/- per Group maximum. B. Intermediate: Rs. 13,000/- per Group maximum. C. Foundation: Rs. 18,000/- maximum.

Important Points

- The organizing Centre has to note that “No student who is undergoing articled training will be admitted to Oral Coaching classes batches of our institution running in office hours.”
- The Regional Councils and Branches are required to identify the place/ location within their premises or outside their premises forrunning Coaching classes. The place identified should be convenient to the students and should be well illuminated, proper drinking water facility, furniture for comfortable learning etc. The premises where Private Coaching Classes are being organized, proposals for such premises for opening of coaching classes should not be considered.

- The organizing Centres should ensure compliance with the guidelines and give a report to that effect to The Director, Board of Studies, The Institute of Chartered Accountants of India, ICAI Bhawan, A-29, Sector-62, Noida - 201309 after completion of each batch.
- The Organizing Coaching Centers which have been granted approval are required to send the batch-wise reports to BoS after completion of each batch.
- The fees of the student below the poverty line can be waived off at the discretion of Managing Committee Members before prior approval of Board of Studies and the same should be reflected in the income-expenditure statement.
- Faculty engaged by the Regional Councils and Branches may/would be screened at specific locations by the Group constitute by the BoS.
- The Organizing Centers would ensure compliance with the guidelines and give all relevant reports after completion of each batch to the Director, Board of Studies.

Accreditation

Objective

- To bridge the gap occurred due to lack of Coaching Class facility in the Branches.
- To serve students by providing quality classroom teaching.
- Better mentoring and monitoring of students.
- To provide the facility like class room interactions.
- Access to better learning facilities.
- Detailed guidance at a reasonable cost.
- Day to day learning, revision of lessons and class test, mock test etc..

Annual Accreditation Fee

The interested institution applies to the Board of Studies (BoS) submitting prescribed format(s) for grant of accreditation along with the applicable accreditation fee as prescribed. The accredited institutions would pay accreditation fee on the basis of the classification of cities as under...

Classification	City	Annual Accreditation Fee
A	Bangalore, Chennai, Delhi, Hyderabad, Kolkata, Mumbai, Ahmedabad, Coimbatore, Jaipur, Kanpur, Lucknow, Nagpur, Pune, Surat, Tiruchirapalli, Visakhapatnam.	Rs. 25,000/- for each Course + 18% GST
B	Vijayawada, Bhopal, Vadodara, Ludhiana, Agra, Nashik, Kakinada, Madurai, Faridabad, Varanasi, Kochi, Rajkot, Rajahmundry, Jabalpur, Jamshedpur, Allahabad, Amritsar, Indore, Dharwad, Bhavnagar, Raipur, Mysore, Mangalore, Guntur, Warangal, Bhubaneshwar, Amravati, Aurangabad, Srinagar, Bhilai, Nellore, Solapur, Thiruvananthapuram, Ranchi, Guwahati, Gwalior, Chandigarh, Jodhpur, Tirupathi, Puducherry, Jalandhar	Rs. 20,000/- for each Course + 18% GST
C	Dhanbad, Dehradun, Sangli, Kozhikode, Jamnagar, Jammu, Belgaum and others.	Rs.15,000/- for each Course + 18% GST

Procedure

- Interested institution shall apply to the Board of Studies (BoS) for grant of accreditation along with the applicable accreditation fee.
- After scrutiny of the application received, 1st Inspection shall be carried out by BoS / concerned Regional Head and submit the inspection report as per format
- If the Institution is found suitable, Chairman, BoS forwards the application to the concerned authorities with the intimation of concerned RMC for 2nd Inspection and recommendation the institution for grant of accreditation on the basis of inspection reports. An honorarium of Rs.5000/- shall be paid for carrying out the 2nd inspection
- The processing of the application form including visit at the institution till its approval / rejection shall be completed within 60 days of receipt of the same.
- The Office of the Board of Studies shall consider the recommendations received and grant National Policy for organizing | Oral Coaching Classes 7 accreditation or refuse after due process. The decision thereof would be communicated to the institution.
- The BoS will arrange to send all communication, updates, publications like journals etc. and also arrange to dispatch two sets of the study material of each subject each course(s) to the Accredited Institutions through Noida Stores Department.
- After the completion of one academic year, the institutions interested in extending their services are required to send the annual accreditation fee for the next academic year.
- After the completion of three consecutive academic years, the institutions interested in extending their accreditation are required to apply for renewal of accreditation.
- The Accredited Institutions shall submit the details of the students enrolled for Oral Coaching Classes to BoS for uploading on the Institute website.

How to ensure Quality

BoS faculty to have interaction with the College and a half day Orientation Programme schedule to be prepared.
Annual review of the performance of the Accredited Institution is checked for continuance of accreditation, by the Board of Studies. For this purpose, Board of Studies can nominate either of the following:

- DCO Head or Board of Studies Official
- CFA Member nominated by BoS.
- The institutions which have been granted accreditation are required to send the batch-wise commencement reports, batch completion reports and yearly reports to BoS as per format.

Member of the Regional Council of the concerned region as authorized by the Chairman, Regional Monitoring Committee of the concerned region/ Chairman, Board of Studies, or (iv) Central Council Member as authorized by the Chairman, Board of Studies

CONTACT US

For queries relating to
Oral Coaching and Accreditation

Mr. Ashok Dua
Assistant Secretary
ashokdua@icai.in
0120-3045935

MOCK TEST - OVERCOMING FEAR

Objective

Mock test is a practice examination for the students before their actual examination to analyze their potential in the examination hall.

Procedure for organizing Mock Test by Regional Councils, Branches and Accredited Institutions

- Regional Councils, Branches and would conduct Mock Tests for the benefit of the students.
- The organizing centers would be informed the date of the mock test by the BoS.
- BoS informs the students to appear for the mock test through announcement and by sending mass SMSs to the students.
- After the date of mock test is decided, the Organizing Centres would engage invigilators and other supportive staff depending on the number of students taking the test.
- Mock test would be conducted twice in a year during March & April (by end of April) for May Examination and during September & October (say 15th October) for November Examination for IPC and Final level.
- For CPT, Mock test would be conducted twice in a year during May & June (say 5th June) for June Examination and during November & December (say 5th December) for December Examination.
- The question papers with key answers to will be uploaded on the website as well as sent to the organizing centers by BoS after each test.
- Special Counseling session will be arranged for the students to remove their doubts, if any regarding the mock test papers.
- After the mock test is over, the answer books would be handed over to the evaluator selected by the organizing centre for evaluation. The result of the mock test is to be displayed in the notice board for the students.
- Regional Council, Branches and the Accredited Institution may charge a sum of Rs. 100 per student per paper to inculcate seriousness among the participants and meet minimum expenditure.

Specific Grant

In case, if any Regional Council / Branch is short of space, it may hire a suitable hall for holding the mock test. The deficit, if any, towards hiring a hall, payment to evaluators and other miscellaneous expenses for conducting mock test may be accounted under "One Day Seminar - Mock Test Grant" which is admissible upto Rs. 30,000 per mock test.

CONTACT US

For queries relating to Mock Test

Mr. Mohit Kumar
Private Secretary (SU)
ccbos@icai.in
0120-3045929

CA STUDENTS' JOURNAL
THE CHARTERED ACCOUNTANT STUDENT

Objective

The CA Students' Journal, "The Chartered Accountant Student" is the medium of communication between the Board of Studies and the CA student community.

Applicability

- The students, members, others interested in subscribing Student's Journal may send the appropriate amount through Demand Draft in favour of The Secretary, The Institute of Chartered Accountants of India payable at New Delhi. Applications on plain paper should be sent to the Director of Studies at A-29, Sector 62, NOIDA – 201309.
  Annual subscription rates for Student's Journal are...
  1. For Student's of ICAI - Rs. 200
  2. For Members of ICAI & Others - Rs. 500
  3. For Overseas - US $ 100
- Students of CA Foundation have to subscribe for the Students' Journal by paying the annual subscription charges as above and indicate the same categorically in the online registration form for CA Foundation at the time of registration.
- Students of CA Intermediate are sent Students' Journal free of charge for a period of 1 year from the date of registration.
- Students of CA IPC/Intermediate/Final are sent Students' Journal free of charge for the entire period of three years of article-ship from the date of commencement of articles.

Features

Current circulation has touched nearly 2,30,000 students.

- The Journals covers the following regular features on the following broad contents:...
  1. Communication by the President, Vice President and Chairman/Chairperson, BOS
  2. Subject specific capsules for quick revision.
  3. Case Studies
  4. News Updates
  5. Academic Updates
  6. Announcements
  7. Schedules for Students' Conventions/Conferences
  8. Photographs
  9. Crosswords
- The Students' Journal in the pdf format is available online at the Link: https://www.icai.org/post.html?post_id=6894
- SCORM compliant format of the Journal will also be hosted from May edition onwards.
- Option for E-Journal to be made applicable w.e.f. 1st July, 2019
- Any queries regarding the non-receipt of journal can be sent to nosj@icai.in

CONTACT US

For queries relating to
Students' Journal and Subscriptions

Dr. Ruchi Agarwal
Assistant Director
ruchi.gupta@icai.in
0120-3045907

Practical Training / Articled Training

Objective

The unique requirement of practical training/articled training is instrumental in shaping a well-rounded professional and also ensure that students have an opportunity to acquire on-the-job work experience of a professional nature. Such a practical training...

- Inculcates a disciplined attitude for hard work.
- Develops necessary skills in applying theoretical knowledge to practical situations.
- Provides exposure to overall socio-economic environment in which organizations operate.
- Develops ethical values.

Duration

Three years

When to Commence

i. Foundation Route students can commence after completing Integrated Course on Information Technology and Soft Skills (ICITSS) and passing either or both groups of Intermediate Examination.

ii. For direct entrants coming through Graduation and Post-Graduation route, the practical training commences immediately after registration in Intermediate Course and completion of four weeks ICITSS.

iii. Students who have passed Intermediate level Examination of the Institute of Companies Secretaries of India or the Institute of Cost Accountants of India can commence only after completing ICITSS and passing either group or both groups of Intermediate Examination. Students can commence articled training by submitting Form 103 and an agreement on training is to be entered with Principal in Form 102. The entire period of practical training can be served with a practicing member or it can be served partly with a practicing member and partly in an approved industrial establishment as an Industrial Trainee. In order to ensure that articled assistants get due training, students who are undergoing practical training can upload the details of work performed by them in web based e-diary system.

Industrial Training

Objective

The Institute, in furtherance of its objectives of providing to the industries, members with adequate knowledge and background of industrial functioning, conceived the concept of industrial training. The concept, inter alia, envisages the preparation of trainees, who intend to build their careers in industries, after becoming chartered accountants, in a manner mutually beneficial.

Duration

The period of such industrial training may range between 9-12 months during the last year of prescribed period of practical training.

Eligibility

Only students of Final course are eligible for industrial training.

Other Requirements

Industrial training shall be received under a member of the Institute. An Associate who has been a member for a continuous period of at least three years shall be entitled to train one industrial trainee at a time and a fellow shall be entitled to train two industrial trainees at a time, whether such trainees be articled assistants or audit assistants. The List of Industries approved for undergoing Industrial Training can be visited at https://icai.org/new_post.html?post_id=734&c_id=117

Practical Training Under Eligible Members Outside India

The Council of the Institute also permitted articled assistants to undergo practical training outside India for the entire period of three years under an eligible member of the Institute. The Guidelines for Training of Articled Assistant outside India can be seen at https://resource.cdn.icai.org/20891announ11847.pdf

Part of Practical Training Under Eligible Members Outside India

Regulation 54A contains a provision whereby a Principal can depute an articled assistant not exceeding six months to any member outside India who is eligible to engage and train such trainees under the bye-laws of institution or body, etc. set up in the respective country under the relevant statutes. It may be noted that in such cases no deed of articles need to be executed for such training nor any intimation be sent to the Institute in this regard. Further, the Principal remains responsible for submitting Report to the Council in terms of Regulation 64. It is an excellent opportunity for articled assistants who are undergoing training in India to get exposure outside India as well. It is not necessary that articled assistant is deputed only to a member of the Institute located in that country. In fact, articled assistant can be deputed to any member of that country's accounting institution or body set-up under the relevant statute provided such member is entitled to train articled assistants (by whatever name called) in that country. The relevant FAQs are available at https://resource.cdn.icai.org/20889faq_announ11847.pdf

CONTACT US

For queries relating to
Practical and Industrial Training

Dr. Shivam Kumar
Additional Secretary
mss@icai.in
0120-3045997

PRACTICAL TRAINING ASSESSMENT TEST

Objective

To imbibe the importance of practical training among the student fraternity

Applicability

Applicable to students who have completed 1st/ 2nd year of practical training on or after April 1, 2018

Features

- Online MCQ-based assessment after completion of 1st and 2nd year of practical training
- Grades are being assigned, average grade of both the levels included in the Final marksheet, last issued by ICAI
- Not mandatory, recommendatory in nature
- Structure of Test:
  - 75 marks test at first level and 100 marks at second level.
  - A compulsory module (Accounting and Auditing (including Corporate Laws and Current Affairs)) of 50 marks
  - One/ Two optional modules(s) (out of Direct Tax, Indirect Tax and Internal Audit) of 25 marks at first/ second level respectively
- FAQs: https://resource.cdn.icai.org/50659bosfaqapt.pdf
- Registration Portal: https://pttest.icai.org/
- Conducted all across the country at ICAI's ITT centres as well as the test centres of the vendor in single shift/ two shifts/ three shifts.

CONTACT US

For queries relating to
Practical Training Assessment Test

Ms. Nidhi Aggarwal Assistant Secretary
nidhi.aggarwal@icai.in; 0120-3045927
CA. Priyamvada Girdhar Executive Officer
priyamvada.girdhar@icai.in; 0120-3876870

INTEGRATED COURSE ON INFORMATION TECHNOLOGY & SOFT SKILLS (ICITSS)
- INFORMATION TECHNOLOGY & ORIENTATION COURSE

Objective
To familiarize the students with diversified field of Accountancy profession, to make them tech-savvy and to develop their communication and presentation skills and to foster values such as integrity, transparency so as to groom them as professionals in future.

i. Course on Information Technology
The Information Technology Course aims to equip the entrants to face the emerging challenges in globalized competitive business environment.

- To develop an understanding for use of Information Technology in the field of accounting and auditing and uniform theoretical and practical knowledge to all the aspiring CA students.
- To provide training focused on knowledge of Electronic Spread Sheet, Data Base Management System,Computer Assisted Audit Technique (CAAT) and Accounting Package etc.

Eligibility
A Student has to mandatorily complete the Course on IT before commencement of Practical Training.

Duration
The classes are scheduled for minimum 6 hours per day, in 15 working days.

Fee
The fee shall be ` 6,500 per student on non-residential basis, inclusive of course material and tea/refreshments.

ii Orientation Course
The Orientation Course aims to equip the entrants of the profession...

- To familiarize with various dimensions of the Indian Accountancy Profession.
- To develop effective communication and presentation skills.
- To groom and motivate the entrants to be knowledgeable and skilled professionals.
- To expand the significance of practical training in the life of a professional.
- To foster values such as integrity, transparency and Independence in the budding professionals.

Eligibility
A student has to mandatorily complete the Orientation Course before commencement of Practical Training.

Duration
The classes are scheduled for 6 hour per day in 15 working days.

Fee
The fee is Rs 7,000 per student on non-residential basis, inclusive of course material and tea/refreshments.

ADVANCED INTEGRATED COURSE ON INFORMATION TECHNOLOGY & SOFT SKILLS (AICITSS) - ADVANCED INFORMATION TECHNOLOGY & MANAGEMENT AND COMMUNICATION SKILLS COURSE

Objective

At the end of the session, each and every student is well equipped to cope up with the effective and efficient use of IT Tools and to develop inter-personal and leadership skills as per global competitive environment.

i. Course on Advanced Information Technology

- To develop practical skills to understand the intricacies of auditing in ERP environments using IT.
- To understand the importance of IT General Controls (ITGCs) and its impact on assessment of ERP controls, assessment of application controls and access rights.
- To provide training focused on application software relevant for the work of a professional accountant including using Auditing in ERP Environment, Enterprise Resource Planning (ERP), MS Excel as Audit Tool and advanced features of Electronic Spreadsheet, DBMS etc.

Eligibility

A Students undergoing Practical training shall be required to do Course on Advanced Information Technology (Advanced IT) under AICITSS during the last two years of Practical training but to complete the same before being eligible to appear in the Final Examination.

NOTE

Students would be tested on Advanced Information Technology (AICITSS) through online test paper/ OMR Test Paper which they would be required to qualify with the requisite grades to be eligible to appear for Final Examination. The said grades would be reflected in the mark sheet of Final Examination.

Duration

The classes are scheduled minimum 6 hours per day, in 15 working days.

Fee

The fee shall be Rs 7,500 (Seven thousand five hundred only) per student on non-residential basis, inclusive of course material and tea/refreshments.

ii. Management & Communication Skills Course (MCS)

The Management & Communication Skills Course aims to equip the students to the profession with some essential skills, such as...

- To sharpen communication and presentation skills
- To develop inter-personal and leadership skills
- To provide an understanding of contemporary business environment and opportunities
- To prepare the student for a career either in employment or in practice, by educating them to be adaptable and accountable.

Eligibility

A Student undergoing Practical training shall be required to do Management and Communication Course (MCS) under AICITSS during the last two years of Practical training but to complete the same before being eligible to appear in the Final Examination.

Duration

The classes are scheduled for 6 hour per day in 15 working days.

Fee

The fee shall be Rs 7,000 (Seven thousand only) per student on non-residential basis, inclusive of course material and tea/refreshments.

Registration for ICITSS and AICITSS Courses through Online Portal

The Board of Studies has developed Online Registration Portal to facilitate students to register in Information Technology & Soft Skills Courses (ICITSS and Advanced ICITSS) and make the payment of the course fee online using Credit/Debit card from all across the Country.

The Online portal for ICITSS and Advanced ICITSS provides the facilities which are as under...

- Single sign on for all the courses
- Online Registration for available Batch
- Online Payment
- Batch Transfer Facility
- Online Feedback Submission
- Online Certificate Generation

The students are required to login at Online Portal http://cloudcampus.icai.org or www.icaionlineregistration.org and register in a particular batch launched by the Programme Organising Unit. After registration, the student is required to take a print of the acknowledgement slip from the portal and submit the same along with other documents, as mentioned in the acknowledgement slip, to the concerned Programme Organising Unit at least two days before the commencement of the batch. After verifying the documents, the concerned POUs will confirm the registration.

CONTACT US

For queries relating to
Orientation Course, GMCS & Virtual MCS

Shri Manna Dey
Deputy Director
mannadey@icai.in
0120-3045924

Shri Anoj Das
Section Officer (SU)
anoj.das@icai.in
0120-3045987

CONTACT US

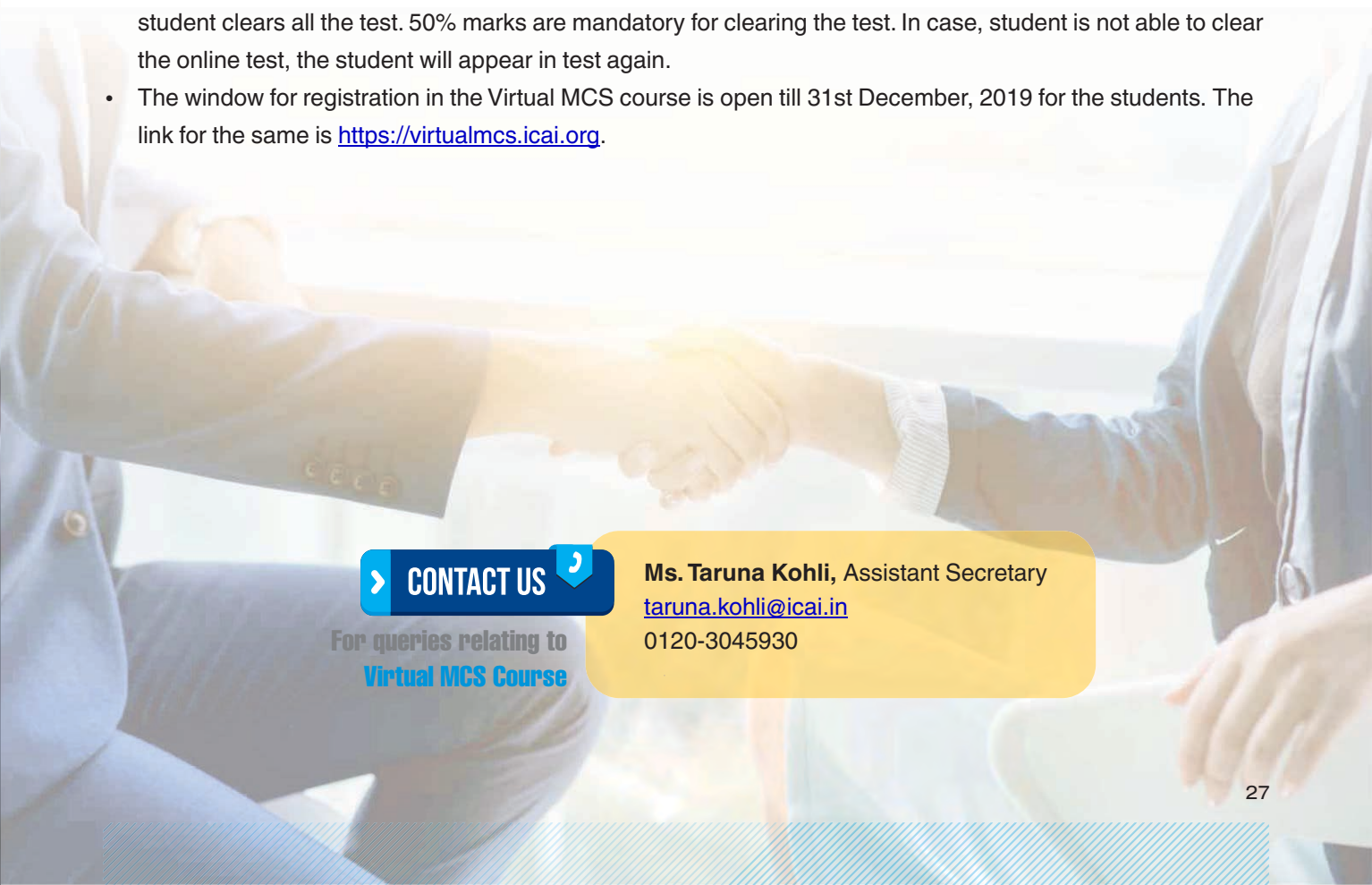
For queries relating to
IT Training and Advanced IT Training

VIRTUAL MCS COURSE

The students who have qualified CA Final exam w.e.f 2002 (November onwards) till 2018 but have not applied for Membership of the Institute due to non completion of GMCS/Management and Communication Skills Course can undergo the Management and Communication Skills through virtual mode. The aforestated students can undergo the course anytime anywhere. After completing the Virtual MCS course of 90 hours they can apply for membership of the Institute.

Features of Virtual Management and Communication Skills Course

- No class room teaching. The student will be undergoing the course through online mode. The duration of Virtual MCS course shall be 90 hours. The video lectures shall be for 1 hour each and the student can view the video lecture anytime and from anywhere. Total recorded video lectures will be for 90 hours.
- Per student fee shall be Rs.12000.
- Maximum time allowed to the student for completing the course is 180 days. In case the student is not able to complete the course during the aforestated period; extension of 90 days shall be given to the student. The student has to pay 50% of the course fee for revalidation of the registration in the aforestated course.
- Separate portal/Learning Management system (LMS) is there where the student can register and undergo the course.
- The student will be able to view day wise session in seriatim.
- At the end of the each session, there will be an objective type online test. The certificate will be issued after student clears all the test. 50% marks are mandatory for clearing the test. In case, student is not able to clear the online test, the student will appear in test again.
- The window for registration in the Virtual MCS course is open till 31st December, 2019 for the students. The link for the same is https://virtualmcs.icai.org.



CONTACT US

For queries relating to Virtual MCS Course

Ms. Taruna Kohli, Assistant Secretary
taruna.kohli@icai.in
0120-3045930

FOUR WEEKS' RESIDENTIAL PROGRAMME ON PROFESSIONAL SKILLS DEVELOPMENT (OPTIONAL)

Objective

Offers a unique opportunity and focusses on development of communication skills, leadership skills, personal traits as well as technical skills for effective functioning in business organisations and profession.

Place of Conduct of Programme

- Centre of Excellence, Hyderabad
- Centre of Excellence, Jaipur

Fee

Rs.48,000/- which includes tuition fee, course material, boarding, lodging, local field visits (one), etc.

Key Features

- **Exemption from Management and Communication Skills (MCS) forming part of Advanced Integrated Course on Information Technology and Soft Skills (AICITSS).**
- **Time spent by the students for undergoing these soft skill courses will be treated as a part of the Practical Training.**
- Top 10 rank holders of Integrated Professional Competence Examination (IPCE) / Intermediate and Final Examination are exempted from payment of fees for attending the residential programme on Professional Skills Development Programme.
- For Salient features of four weeks residential programme and announcement of next batch, visit on the website of the Institute through this link https://www.icai.org/new_category.html?c_id=345.

CONTACT US

For queries relating to
Four Weeks' Residential Programme on Professional Skills Development

Mr. Ashok Dua
Assistant Secretary
ashokdua@icai.in
0120-3045935

SCHOLARSHIPS

Objective

To motivate talented CA students and provide aid to CA students to pursue studies seamlessly.

Features

- The Board of Studies awards Scholarships twice a year in the months of April and October.
- The various categories are Merit Scholarship, Merit -cum-Need based, Need-based and Weaker Sections.
- The announcement to call applications to award Scholarship is hosted on ICAI website www.icai.org & also released in "The Chartered Accountant Student" Journal, March & September issue.
- The interested students except those who are falling under Merit Scholarship up to Rank 10 are required to apply in prescribed Application form 3 & 4.
- The detailed guidelines along with the requisite application forms (Form no. 3 & 4) are available at http://www.icai.org/post.html?post_id=6486.

Applicability

The details of scholarships and the criteria applied for selection of applicants are as under...

Categories	For Final Students (Both Groups of Inter/IPC to be cleared)		
Merit Scholarship	Those students whose names appear at Sl. No. 1 to 10 and in case the rank at Sl. No. 10 continues to Sl. No.11 or to Sl. No. 12 or so on, then all such rank holders of Intermediate (IPC)/ Intermediate Examinations.	**Period of Scholarships (months)** 30 or remaining period of articleship whichever is less	**Amount (pm)** Rs. 2000
Merit-cum-need Based	All Students (other than covered under Merit Scholarship) whose names appear in the Merit list of Rank holders of the Intermediate (IPC)/ Intermediate Examinations	30 or remaining period of articleship whichever is less	Rs. 1500

Categories	No. of Scholarships	For Intermediate (IPC) / Intermediate Students (CPT/Foundation students whose none of Inter/IPC Groups is cleared)		For Final Students (Both Groups of Inter/IPC to be cleared)	
		Period of Scholarships (months)	Amount (pm)	Period of Scholarships (months)	Amount (pm)
Need-based & Weaker Sections	1000 (600 for Inter and 400 for Final)	18	Rs.1250	30 or remaining period of articleship whichever is less	Rs. 1250
	As per eligibility criteria	The children undergoing Intermediate (IPC)/ Intermediate or Final Course of the deceased members of ICAI where financial assistance is provided to spouse of the deceased members from the Chartered Accountants Benevolent Fund (CABF) shall also be eligible for scholarship.			

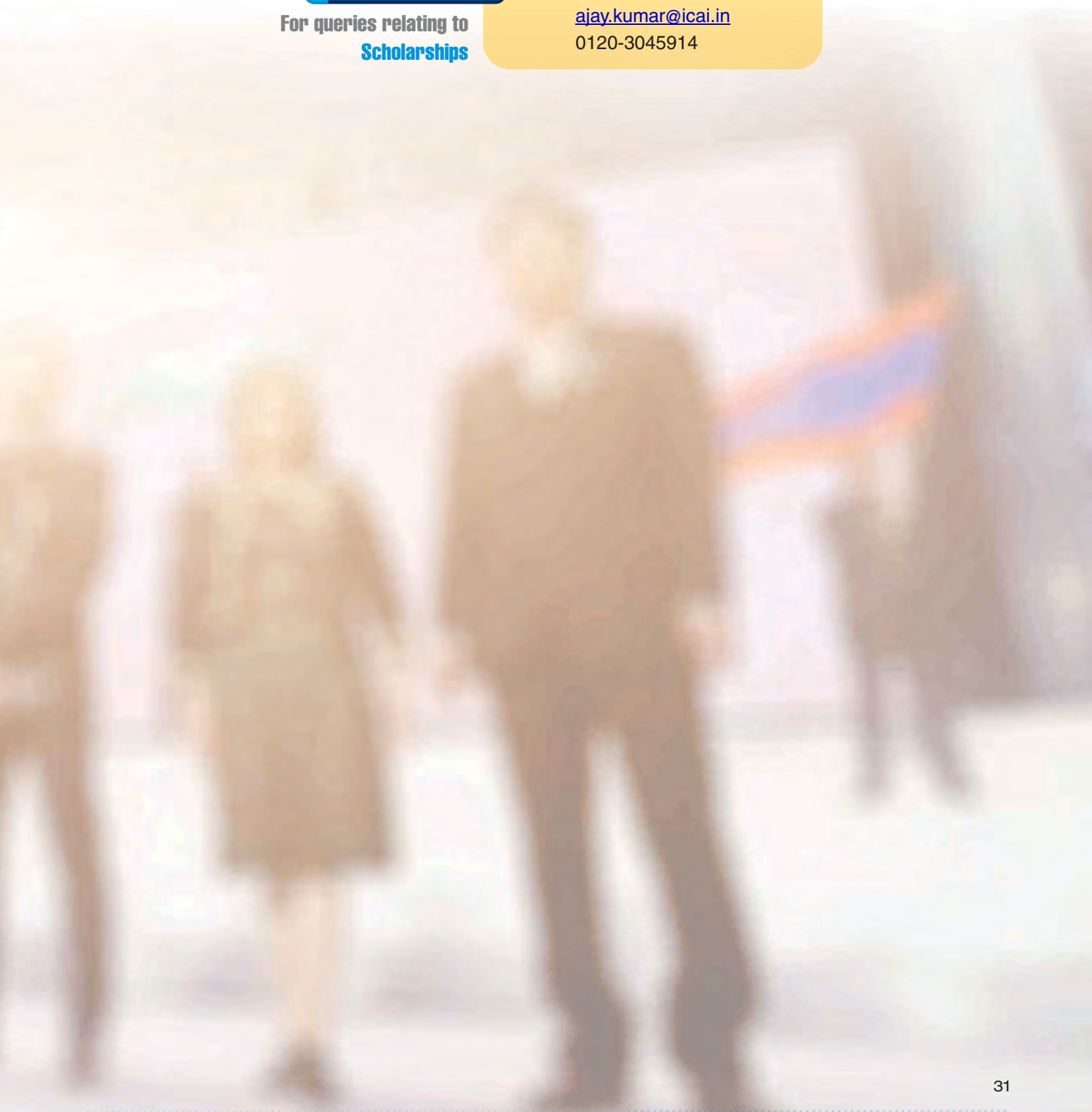
S.No.	Name of the Scholarship	Number & Amount of Scholarships
1.	Sri Dhanraj Kanhaiyalal Dudheria Scholarship	16 scholarships @ Rs.1250 p.m. for Intermediate (IPC)/ Intermediate/ FinalCourse students of Karnataka State.
2.	R.K. Khanna Memorial Scholarships memorial Charitable Society	6 scholarships @ Rs.1250 p.m.
3.	J.S Lodha Memorial Scholarship from U.C..Khanna	6 scholarships @ Rs.1250 p.m.
4.	J.M. Sethia Charitable Trust Scholarships	6 scholarships @ Rs.1250 p.m.
5.	BCCO Foundation Scholarships	6 scholarships @ Rs.1250 p.m.
6.	R.P. Dalal Memorial Scholarship	6 scholarships @ Rs.1250 p.m.
7.	Joint Corpus	15 scholarships @ Rs.1250 p.m.

Submission of Scholarship Application Form: The duly completed Scholarship Application Form should reach to The Director, Board of Studies, The Institute of Chartered Accountants of India, ICAI BHAWAN, A-29, Sector - 62, NOIDA- 201 309, before the last date i.e 31st March for April term and 30th Sept. for October term every year.

CONTACT US

For queries relating to **Scholarships**

Mr. Ajay Kumar
Section Officer
ajay.kumar@icai.in
0120-3045914



READING ROOMS & LIBRARIES

Objective

To provide conducive reading atmosphere for CA students by setting up more and more Reading Rooms/ Additional Reading Rooms/ Libraries.

Applicability

- The Regional Councils and Branches can establish Reading Room in their own and outside their own premises suitable for the purpose.
- Reading Room facility is opened for students pursuing CA course. The same can also be used for CA Members also who are doing Chartered Accountancy post qualification courses only.

Methodology to set up Reading Rooms

- The Regional Offices/Branches are required to look for suitable premises outside their branch premises and put up the proposal to Board of Studies.
- After the proposal is found feasible the Regional Council / branch is informed to setup the Additional Reading Room and accordingly 50% of the approved Capital Grant is released.
- The balance 50% of the capital budget is reimbursed only on receipt of the Audited claim along with the photocopies of bills duly certified by the auditor.
- The Additional Reading Room can be opened as under...

No of Members Registered with Branches	Maximum No of Additional Reading Rooms	Areas Specification and Capital Grant permissible
Below 2500 members	1 unit of 50 seats	• For one unit, the estimated area of Reading Room will be about 1000 sq.ft • Capital Expenditure will be Rs. 4 lakhs (Rs. 400 per sq. ft.)
2500-3000 members	2 unit of 50 seats	
3001-5000 members	3 - 5 units of 50 seats	
More than 5000 members	Max 10 units of 50 seats.	
For DCO's and Regional Offices	To begin with 10 units of 100 seats (Number can be increased to maximum 40 units on the basis of need arises based on prior approval of Chairman, BOS.)	• For one unit, the estimated area of Reading Room will be about 2000 sq. ft. • Capital Expenditure will be Rs.8 lakhs (Rs. 400 per sq. Ft.)

A Reading Room Portal App has also been developed as...

- The Regional Councils and Branches are required to login to the portal by entering their User name and Password at link https://readingroom.icai.org/regionalAdmin
- The students can login to the portal by entering with their Username and Password as (User Name - Students Registration no. (i.e. WRO0123456) & Passpword - Date of birth in DDMMYYYY format) at link

https://readingroom.icai.org/

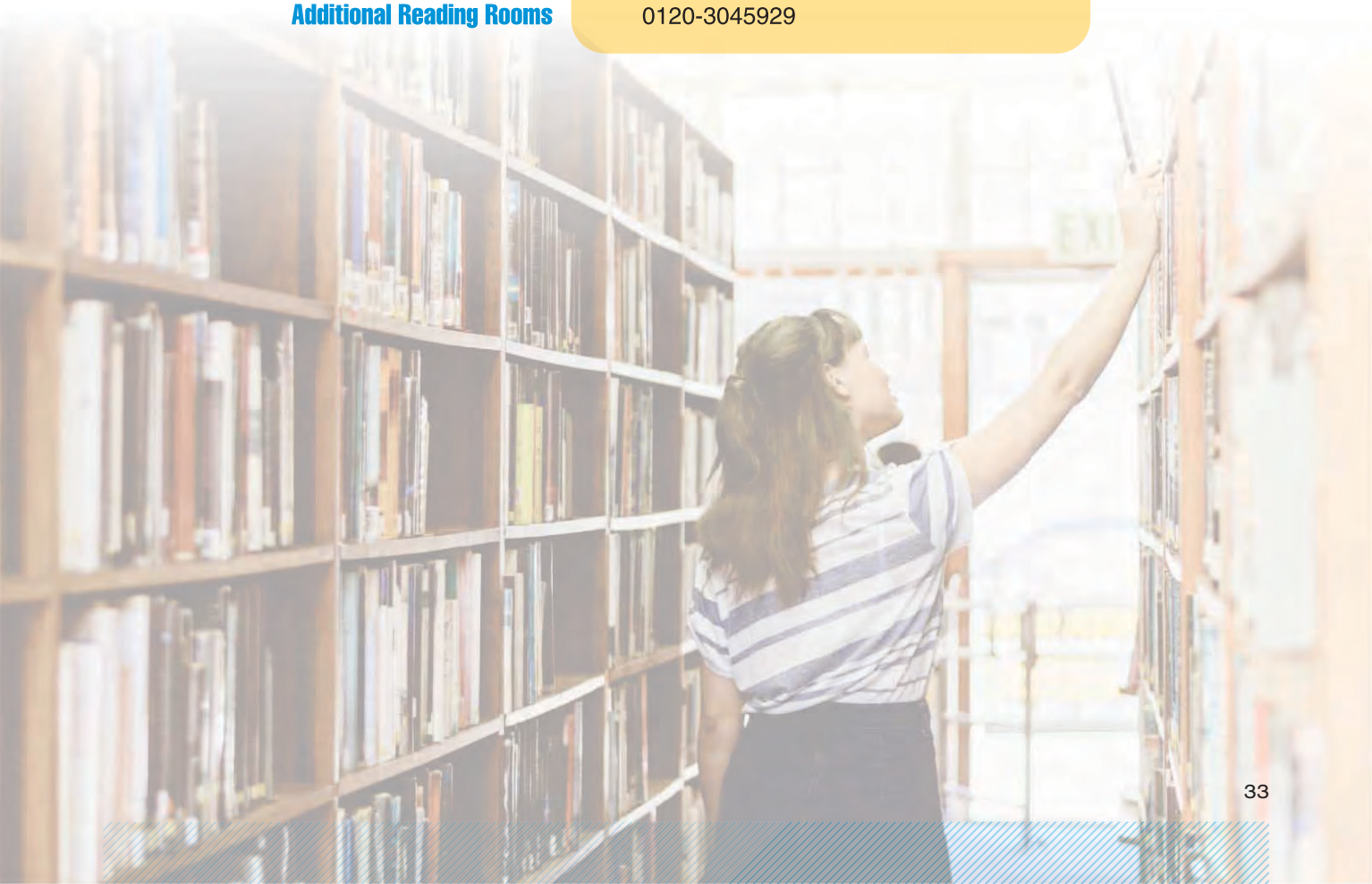
Features of Portal

- The interested students can Login and Register anytime anywhere.
- Securing seat by paying monthly fees in advance.
- Flexible registrations by students for a day/ a month.
- Fees as low as Rs. 20 per day.
- 24 x 7 online services available.
- Confirmation of the seat within 24 hrs. of Payment.
- Updated information available on the Portal to help students to register.

CONTACT US

For queries relating to
Reading Rooms/ Libraries/
Additional Reading Rooms

Ms. Ginni Goel, Assistant Secretary
ginni@icai.in; 0120-3045914
Ms. Smita Abrol, Section Officer (SU)
smita.taneja@icai.in
0120-3045929



ARTICLE PLACEMENT AND INDUSTRIAL TRAINING PORTAL

Practical Training is an integral part of CA Course which provides an opportunity to acquire on-the-job work experience to eligible CA students. Due to inadequate information, students miss the opportunity to undergo training in good/reputed articled firms/ Industrial Training in the fields of their interest. Likewise, good firms/industry are not able to get articles, interested to join such firms/industry.

Objective

- To bring CA students, CA Firms/Industry on one platform.
- To provide information to students regarding the opportunities for practical training available in good/reputed articled firms/ Industrial Training firms in the fields of their interest.
- To provide information to firms/industry regarding the students interested in joining practical training.

Features of the Portal

- It provides a platform both to (i) firms of Chartered Accountant(s) / Industry having vacancies for Articled Assistants to shortlist students and select through Interviews at their offices and to (ii) eligible students to post their profile and apply for the available trainings on the portal for selection by the Firms/ industry.
- CA firm are required to develop a login and upload their requirement such as location, area of expertise etc.
- Students having facility to upload their profile with option to offer their interest area and other features, to enable advance search by CA firm.
- The requirement hosted by CA Firm will have a life span of 15 days and if vacancy still persists, the firm has to upload the requirement again.
- CA Firms/Industry can search, shortlist and schedule interviews with the interested students.
- Student as well as Firms/Industry have the option for accepting/rejecting the offer after selection.
- After selection, the student gets the intimation.
- The services to the Online Placement Portal are available free of charge for both CA Firms/Industry and Students.
- Further enquiry/query, if any are sent through mail at app@icai.in.
- The link for above portal is https://app.icai.org.

CONTACT US

For queries relating to **Article Placement and Industrial Training Portal**

Ms. Vidhi Gupta
Deputy Secretary
vidhi.gupta@icai.in
011-30210682

Mr. Mohit Kumar
Private Secretary (SU)
ccbos@icai.in
0120-3045929

STUDENT ACTIVITY PORTAL & RELATED ACTIVITIES

Objective

To provide one platform to Regional Councils and Branches of ICAI and students for mandatorily registering for various activities of the Board of studies.

Features

- One Platform for POUs, Students' and Board of Studies to keep them connected all the times.
- Students' can register anytime anywhere.
- Bring transparency, better governance and cost effectiveness.
- Grant to be paid as per number of students registered on portal.
- Help the POUs to record all the information of students' activities in their dashboard.
- Each event has unique Programme ID.
- Quick MIS - POU Wise and activity wise, claim, status, etc.

Methodology

Activities Covered

- Student Seminars - Stimulating Oneself
- Student Conferences - Path to Success - Learn, Adapt and Accelerate
- Mock Tests - Overcoming Fear
- Workshops on English Speaking - Honing Expression and Communication Skills
- Special Counseling Programme - Bridge Your Learning Gaps
- CA Students Talent Search - Unleash your Talent
- CA Students Festival - Melange 2019-20
- CA Students Sports Competition - Khelo Jee Jaan Se

The Board will upload the event on the portal. **The Portal link for Regional Council and Branches to register is:** http://admin.bosactivities.icai.org/login

- After uploading the event on the Portal, the Board of Studies will approve the event. After event gets approved from Board of Studies, the event will be displayed on the portal for helping students to get themselves registered for the event.
- The Students have to login id by paying the required registration fees online (through Debit Card/Credit Card/ Net Banking) on student's activity portal itself. The fees collected will be transferred to the organizing unit within 10 days' time.
- The students have to register on the below link by filling **User Name - Students Registration no.(i.e. WRO0123456), Password - Date of birth in DDMMYYYY format**. The Link is https://bosactivities.icai.org/

Important Information for Regional Councils and Branches

- Every programme is to be pre-registered on the portal well in time to claim the grant.
- The number of participants will be taken as per the list available on the portal.
- No claim will be entertained for the events that are not hosted on the BOS Activity Portal.
- As per advisory of Accounts department, all the claims are required to be sent within 15 days from date of activity/ seminar/ event etc.

CONTACT US

For queries relating to
BoS Grants

Mr. Gagandeep Singh
Section Officer (SU)
gagandeepsingh@icai.in
0120-3876881

One-day Seminars - Stimulating Oneself
Two-days Mega Seminars - Enrich to Empower

Objective

To develop overall personality of CA. Students and make them complete professionals

Conduct of Seminars

- The Regional Councils/Branches can organize one such Seminar per month out of which one Seminar in a year could be a Mega Seminar of two-day duration.
- Student Participation Fee of Rs. 100/- per student for One-day Seminar and Rs.300/- per student for a Mega Seminar.
- For two–days Mega Seminar, minimum 4 or maximum 6 Technical Sessions are to be kept and there shall be at least 2 students speakers in each Technical Session. Accordingly there can also be a maximum of 6 Chairmen/Chairpersons of Technical Sessions who may deliver Special Addresses as well. In addition to this, there can be maximum 2 Key-Note Speakers. Thus, there can be maximum 8 persons who may chair the sessions/deliver Special Address/Key Note Address, etc. by whatsoever name called.
- The duration of the One-day Seminar shall be of full day from 10 AM to 5 PM on the topics of current importance or subject related, having relevance to the Chartered Accountancy students. Accordingly the provision of tea/snacks/lunch is to be made for the participants. The motivational topics may also be covered on a regular basis. **Apart from eminent personalities, students should also be encouraged to make presentations in all these programmes.**
- The Branches can also organize Mock Tests under the One-day Seminar where the faculty could guide the students, after the evaluation of answer scripts on how to do the presentation. Such Mock Tests may be held separately for CPT/ Foundation/ Intermediate (old/new)/ Intermediate (IPC) and Final students.
- Normally speaking there should be a gap of 30 days between the two programmes except for Mock Tests, but in case the programme(s) is being organized for different levels/subjects, more than one programme can be organized in a month.
- **For organizing Mega Seminar, the registration if more than 500 students expected, then prior BOS approval is required.**
- However, the total number of programmes to be organized in a year shall not exceed 12, out of which one programme may be of two-day duration including Mock Test. The excess claim if any, arising out of conducting of Mock Test may be claimed as a deficit from Student Activity Grant.

Amount of Admissible Grant

For One Day Seminars - Maximum Rs. 30,000/- and in case the speaker(s) have been invited from other State(s)- Rs. 40,000/-, vis-a-vis Rs. 300/- per student registered for the Seminar or actual expenditure/deficit whichever is less.

For Two Days Mega Seminar - Maximum of Rs. 600/- per student registered for the seminar or the actual expenditure/deficit whichever is less.

Half Day Seminars - Stimulating Oneself

Objective

To develop overall personality of CA. Students and make them complete professionals

Guidelines

- The Regional Councils/Branches can organize two such Seminars per month. No prior approval is required to be taken from the Board of Studies, the organizing RC/ Branch required to inform about the conduct of Seminar mentioning the date, topic, speaker name and expected no. of participants in advance.
- *Duration* : Half day from 10 AM to 1 PM or 2:00 PM to 5:00 PM. Accordingly, the provision of tea/snacks may be made for the participants
- *Topics*: Topics of current importance or subject related, having relevance to the Chartered Accountancy students.. In addition, motivational topics may also be covered on a regular basis. **Apart from eminent personalities, students should also be encouraged to make presentations in all these programmes.** A slot of ½ - 1 Hour towards the end of seminar may be allotted for students to make it more interactive.
- **A gap of 15 days between the two programmes may be maintained, but in case the programme (s) is being organized for different levels/subjects, the gap may be reduced. However, the total number of programmes to be organized in a year shall not exceed 24, in case the RCs/ Branches are not conducting any One-Day Seminar in a year. The said seminar is to be organised on self-supporting basis, however, the excess claim if any, arising out of conducting of Half Day Seminar may be claimed as a deficit from Student Activity Grant**

Participation Fee

A nominal fee of Rs. 100 per student for Half-day Seminar is to be charged.

Amount of Admissible Grant

Maximum Rs. 30,000/- vis-à-vis Rs. 150/- per student registered for the Seminar or actual expenditure/deficit whichever is less.

Short Term Course/ Workshop On English Speaking, Writing Skills & Business Communication

- Honing Expression and Communication Skills

Objective

To Improve the communication & writing skills of CA Students

Guidelines

The Regional Councils/ Branches can organize the above programme of 3-5 days duration on regular intervals (maximum 4 in a year) for CA Students and employees of CA Firms on a self supporting basis for which a nominal fee may be charged from the participants to cover the expenses. No prior intimation is required to be given to the Board of Studies.

Amount of Admissible Grant

The deficit, if any, can be claimed upto Rs. 30,000/- under the category of One Day Seminar or out of Students' Activity Grant. (subject to actual expenditure/deficit whichever is less)

Special Counselling Programme - Bridge Your Learning Gaps

- How to Face CA Exam

Objective

To enable the students to know their short comings and accordingly prepare for the forthcoming examinations.

Guidelines

As a part of One-day Seminar Activity, the Regional Councils and Branches shall organize Special Counselling Programmes separately for CPT/ Foundation Students as well as Intermediate (old/new)/ Intermediate (IPC) and Final Students to be known "Special Counselling Programme – How to Face CA Examinations?"

For this purpose Booklets titled "How to Face CA Examinations? – Intermediate (IPC)/ Final" shall be supplied to the Regional Councils/Branches for free distribution at the programmes. Sufficient number of copies of above Booklets may be kept at the programme for distribution.

Such programmes shall be organized twice a year after declaration of results but well before the next examinations of each term by the Regional Councils/Branches.

Reimbursement would be made on receipt of information of the conduct of the Special Counselling Programme from the Branch, duly certified by the Chairman of the Regional Council or Branch, as the case may be, in the prescribed format together with the audited Statement of Income and Expenditure

Amount of Admissible Grant

Maximum Rs. 30,000/- per programme, subject to actual expenditure/deficit whichever is less.

CA Students' Festival - Melange 2019-20

The Students' Festival should not be organized in conjunction with any other programmes including Student Conferences

Objective

To improve the finer instincts and personality of the CA students.

Eligibility

Students who are undergoing articles and students in respect of whom two years have not lapsed after the completion of articles. CPT/ Foundation students are also eligible to participate in this festival.

Conduct

Students' Festival shall be conducted under the guidance and supervision of a Member of the Board of Studies, wherever available. Otherwise, the Council Member(s) located in the concerned jurisdiction will guide the organization of the Festival. While organising the Students' Festival at the Branches, the Chairman of the Regional Council / Regional Students' Association shall also be kept informed of the developments.

Events

The following activities are proposed to be covered...

Debates, Mimicry/Mono-acting, Extempore speaking, Skits, Plays, Fancy Dress Competition, Mehndi Competition, Indian Dances, Singing (Solo/Duet) and Instrumental Music etc., including any other cultural activity.

Branch level Students' Festival

The Students' Festival shall be held in different cities across India through the branches of ICAI. The Festival shall be held in the city on the date and at the venue indicated in the communication to be sent by the Branch in advance. Students may be requested to confirm participation by sending their names. Based on the performance of the students as judged by a panel of judges, a prize shall be given to the winner and a Certificate of appreciation to two runners-up in each activity.

Amount of Admissible Grant- Reimbursement to cover administrative expenses in organizing the competitions at the Regional level / Branch

The amount of reimbursement to the Branches would be at the following scale, subject to the upper limit of actual expenditure/deficit.

Branches having membership upto 500 members	Rs. 1 lakh
Branches having membership between 501-1,000 members	Rs. 1.5 lakhs
Branches having membership of more than 1,000 members	Rs. 2 lakhs

Regional Level

Amount of Admissible Grant

Rs. 2 lakh for each Region

Sports Competition - Khelo Jee Jaan Se

Objective

To create awareness about the need for physical and mental awareness among the CA students. This would also help the students in personality development and improve their inter-personal skills.

Sports Events

The following Sports activities shall be organized:

A. Indoor Games

1. Carom
2. Chess
3. Badminton – singles and doubles – separately for boys and girls
4. Table tennis – singles and doubles – separately for boys and girls
5. Squash (wherever feasible to organize).
6. Swimming (wherever feasible to organize).

B. Outdoor Games

Athletics

(a) 100 mtrs. race – boys and girls separately

(b) 400 mtrs. race – boys and girls separately (wherever feasible to organize)

Rules

The rules laid down by the appropriate national / international authority for the respective game shall apply.

Eligibility

The competition is open to the students who are undergoing articles and students in respect of whom two years have not lapsed after the completion of articles. CPT students are also eligible to participate in the Competition(s).

Amount of Admissible Grant

Reimbursement to cover administrative expenses in organizing the competitions at the Regional level / Branch

The maximum amount of reimbursement would be as follows (subject to actual expenditure/deficit whichever is less)...

Branches having membership upto 500 members	Rs. 30,000
Branches having membership between 501 -1,000 members	Rs. 40,000
Branches having membership of more than 1,000 members	Rs. 50,000

Students' Activities Grant

Branches and Regional Councils are entitled to students' activity grant.

Amount of Admissible Grant

Rs. 250 per student under the jurisdiction of a Branch/Regional Council, subject to the upper limit as under...

	Upto 300 members	Rs. 1.00 lakh
	From 301 to 500 members	Rs. 1.50 lakhs
	From 501-1,000 members	Rs. 2.50lakhs
	From 1,001 - 2,000 members	Rs. 3.50lakhs
	From 2,001 – 5,000 members	Rs. 4.50 lakhs
	Above 5,000 members	Rs. 5.50 lakhs

Manner of releasing Grant

Initially 25% of the entitled grant shall be sent in the month of April/May every year. After receiving the utilization certificate from the Branches and the Regional Councils, the second installment of 25% shall be released. While releasing 2nd Installment of Students Activity Grant, previous years' utilization certificates are also taken into consideration.

In case, if any unutilized amount is lying for earlier year (s), then that amount is first adjusted from the utilization certificate of the current year and thereafter, the balance grant, if any, is released. After the receipt of the utilization certificate of the second installment the balance 50% shall be paid.

Utilization of Grant

The Grant can be utilised for carrying out the following activities...

(1) Workshops for students.
(2) Blood donation camps.
(3) Expenses incurred when President, ICAI visits the Branches to address the students.
(4) Expenses incurred when Vice-President, ICAI visits the Branches to address the students.
(5) Expenses incurred when Council Members, ICAI visit the Branches to address the students.
(6) Expenses incurred when Dignitaries visit the Branches to address the students.
(7) Expenses incurred when eminent persons visit the Branches to address the students.
(8) Provision of library facilities.
(9) Provision of reading room facilities.
(10) Expenses on social services rendered by CA students.
(11) Lecture meetings for students.
(12) Study circle meetings for students.

(13) Industrial visit.
(14) Educational Tour.
(15) Any other activity for students.
(16) Deficit, if any, incurred in organizing other activities for which specific grant is paid, could also be claimed as reimbursement out of Students' Activities Grant restricted to 30% of the eligible grant of that specific activity or Rs. 50,000 whichever is less.
(17) The Revenue Expenses for running Additional Reading Room(s).

Reimbursement would be made on receipt of information of the conduct of Students' Activities from the Regional Council / Branch, along with the audited Utilisation Certificate duly certified by the Chairman of the Regional Council / Branch/ Chairman of the Regional Council/ Branch of the Students' Association, in the prescribed formats.

CONTACT US

For queries relating to
BoS Grants

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STUDENT CONFERENCES - PATH TO SUCCESS - LEARN, ADAPT AND ACCELERATE

Regional Councils and Branches of ICAI under the guidelines laid down by Board of Studies, ICAI can organise the below Student Conferences in a year:

- One International Conference
- One National Conference per Region i.e. total 5 National Conference.
- Forty CA Students' Conferences all over the country.

Objective

To provide a platform for CA student's fraternity having different knowledge insight to come together and develop their public speaking skills by presenting technical papers on various contemporary topics and motivating the presentation skills of the participants.

Applicability

1. Students who have registered as IPCC/Intermediate Students - either after passing CPT or through Direct Entry route.
2. Students who are pursuing their Article ship Training.
3. Students who have completed their Practical Training but could not qualify their final examinations may attend the conference till next one year from the date of completion of Practical Training. In other words, Students who have merely registered as CPT Students and Students who have completed one year beyond their Article ship training will not be eligible to register for these Conferences.

Methodology

- The Regional Council and branches, after receiving approval from BOS have to register at the below portal to start the registration process by entering their User name and Password. The link is: http://admin.bosactivities.icai.org/login.
- The students have to register with their Username and Password as (User Name - Students Registration no. (i.e. WRO0123456), Password - Date of birth in DDMMYYYY format) at below link: https://bosactivities.icai.org
- The Regional Council and branches have to register mandatory on Portal to claim grant based on number of students registered on portal and sent the claims to BOS within completion of 15 days of the event.

Grant for International Conference/National Conference

Total of below 3 or Excess of Expenditure incurred, whichever is less:

1. Rs.1,200 per student for only those students who are registered on the portal plus
2. Reimbursement of Travelling and Daily Allowance made to outside paper presenters/participants plus
3. Reimbursement of travelling and stay expenses to the maximum four Session Chairmen.

Grant For CA Student Conference

Total of below 3 or Excess of Expenditure incurred, whichever is less:

1. Rs.1,000 per student for only those students who are registered on the portal plus

2. Reimbursement of Travelling and Daily Allowance made to outside paper presenters/participants plus Reimbursement of travelling and stay expenses to the maximum four Session Chairmen

CONTACT US

For queries relating to
Students' Conference

Ms. Ginni Goel, Assistant Secretary
ginni@icai.in; 0120-3045914
Ms. Smita Abrol, Section Officer (SU)
smita.taneja@icai.in
0120-3045929

CA STUDENTS' TALENT SEARCH - UNLEASH YOUR TALENT (2019-20)

Objective

- Grooming of CA students as all-round professionals.
- To improve communication, presentation skills and other soft skills for overall development of their personality.

Activities Covered

- **Elocution Contest,** each participant has to speak on any one of topics which is contemporary to CA profession provided by Board of Studies and has to complete in twelve minutes time.
- **Quiz contest,** one team (comprising of two participants) has to answer the questions asked by the Quiz master.
- **Other extra-curricular activities,** namely Instrumental Music, Nukkad Drama etc. which are the major attractions of audience and enable the students to unveil their hidden talent and add colour to their act of speaking, character creation, emotional awareness, etc.

Features of the Events

- The exploration of the talented students for Event is done in 3 stages i.e. Branch, Regional and National Level, the winners of Regional level are contested at the National level for each activity.
- These contestants for National Level are invited prior to the event for grooming in various aspects so that they can perform and showcase their talent well during the final Contest.
- The first stage i.e., Branch level commences after the completion of May Examination and concludes by August. Regional level to complete by last week of September so that National level can be conducted in the month of December of every year.
- National Level Contests are organised by Board of Studies.
- SAFA Elocution and Quiz Contests are organised in the month of January in any SAFA countries.
- 1st and 2nd winners of National Level Elocution Contest and winner team of National level Quiz Contest (one Quiz team comprises of two students) contest at SAFA Elocution and Quiz Contest.
- Students registered for Final Course and are undergoing articleship and students registered for Intermediate Course/Intermediate (IPC) are eligible to participate in these contests. Thus, students who have completed articleship are not eligible to participate.
- Topics for Elocution Contest and questions for Quiz Contest are provided by the Board of Studies for Branch Level and Regional Level Contests.
- Medium at Elocution and Quiz would be English. However, if any participant wants to speak in Hindi, the option is given.
- Quiz Contest covering the areas of CA Course and General Awareness.
- There can be a maximum of 5 teams, each team consisting of two students. If there are more participants, the 5 teams have to be selected by a process of elimination.
- A three-member panel of judges will evaluate the performance of the contestants.
- The Quiz Contest is conducted by a professional Quiz Master.
- Instrumental music is a 10 minutes solo performance and the performer has to bring his/her own instrument.
- At Nukkad drama, it is a team performance on any topic related to Chartered Accountancy Profession/

Curriculum.

- Each team will be given 10 minutes time for their performance, medium of language for Nukkad Drama is English, Hindi or both.
- Contestants may choose their dress code and have to bear the cost of dress, accessories, etc., Bollywood / Hollywood songs are not allowed, lyrical songs may be used.
- Each team has to share their original script with BOS before the event in morning.
- The team is judged on the basis of acting, direction, script and on audience response.

Prizes

- The 1st three winners of National level-Elocution Contest are awarded the cash prizes of Rs.31,000/-, Rs.21,000/- and Rs. 11,000/- respectively.
- 1st two winner teams of National level Quiz Contest are awarded the cash prize of Rs.21,000/- and 11000/- respectively.
- 1st three winners of National level-Instrumental music are awarded the cash prizes of Rs. 21,000/-, Rs.11,000/- and Rs. 5,100/-;
- 1st three winner teams of Nukkad Drama are awarded the cash prizes of Rs. 21,000/-, Rs.11,000/- and Rs. 5,100/- respectively.

Admissible Grant For Branches And Regional Councils:

This will be two-day event for organizing all the four contests i.e. Quiz, Elocution, Instrumental Music and Nukkad Drama and the Branches and Regional Councils will be reimbursed Rs. 50,000 / Actual deficit, whichever is less for organizing all the four contests.

CONTACT US

For queries relating to
Article Placement and Industrial Training Portal

Ms. Ginni Goel, Assistant Secretary
ginni@icai.in; 0120-3045914

Mr. Mohit Kumar Private Secretary (SU)
ccbos@icai.in 0120-3045929

UNIVERSITY RELATED ACTIVITIES

Joint Seminars with Universities

- Board of Studies organize Joint Seminar with Universities with the Department of Commerce/ other reputed Institutions/College/Organization of the Universities who are recognized and eligible to receive funds from the State Government/Central Government/University Grants Commission (UGC).
- The Objective of the Joint Seminar is to create an ideal platform to deliberate on some of the critical issues faced by the educators in India by imparting knowledge of Accountancy, Commerce and allied discipline among various academicians like faculty members of the University, Research Scholars, P.G. students and other interested participants on the specified topic of the Seminar.
- After receiving the proposal from the University, it shall be sent to the Local/any Council Member(s) of the city/ nearby city (in case no local Council Member is available in the particular city) for their opinion/recommendation.
- The topic(s) of the Joint Seminar should be related to Chartered Accountancy Education and Profession only.
- Board provide maximum two resource persons and background material to the University and shall bear all actual expenses such as travelling, honorarium of resource person(s) and printing of background materials, souvenirs etc.
- In addition, Board also provide the admissible grant of Rs.50,000/- for Two day seminar and Rs.25,000/- for One day seminar.
- In the seminar, office bearers of the branch may be invited to attend the inaugural and valedictory session.
- Branch may also be requested to help the university in logistic arrangement etc.
- Minimum 150 participants should be present in the joint seminar.
- The Joint Seminar is to be attended by those who are engaged in teaching Accounting and Finance, Research Scholars and Post-graduate students of Accountancy, Commerce and Finance. Besides, Chartered Accountants who are interested to update their knowledge and skill can also attend the seminar.
- All BOS Initiatives will be promoted in such joint seminars by distributing the flyers, pamphlets, Brochures after setting up an ICAI stall.
- The copies of souvenir/ background material published by the University.
- Joint Seminar should consist of two to three technical sessions each day.
- In the inaugural and valedictory sessions, at least one representative each from the Institute and the University should participate.
- Reimbursement of the actual expenditure as mentioned in the Point No.5 would be made on the receipt of information of the conduct of such Joint Seminars with Universities along with Utilization Certificate duly signed by the Registrar/Finance Officer from the University.

Memorandum of Understanding with IGNOU

- The ICAI has entered into an MOU with Indira Gandhi National Open University (IGNOU) to enable its Members and Students to pursue B.Com (Accounting and Finance) and M.Com (Finance and Taxation) Courses offered by the University with exemption in certain Subjects (credits).
- The main objective of this programme is to develop skills and competencies of the students in the field of Accountancy and Finance.

- For more details and features of this programme, please visit on the website of the Institute through this link https://www.icai.org/new_post.html?post_id=5721&c_id=315

Recognitions for CA Course

- **Pursuing Ph.D Programme:** Chartered Accountancy qualification (with Graduation) has been recognized by the Association of Indian Universities (AIU) as equivalent to post graduate degree in Commerce or allied discipline for pursuing Ph.D. programme.
- The main objective of this programme is to enable Members of ICAI to undertake research work for Ph.D. degree and contribute their intrinsic worth to the society by producing valuable research studies.
- 103 Universities have recognized the Chartered Accountancy qualification as equivalent to Post Graduation for registering the members to the doctoral programme (Ph.D.) besides the Indian Institute of Management at Ahmedabad, Bangalore, Kolkata, Lucknow, Kozhikode, Shillong and Indian Institute of Technology (IIT) Madras and Bombay, enabling Members to pursue fellow programmes (equivalent to Ph.D.).
- For more information about the list of the universities which have recognized CA course, please visit on the website of the Institute through this link https://resource.cdn.icai.org/26417bos15829.pdf.
- **Eligibility for Chartered Accountants to appear in Civil Service Examination:** The Union Public Service Commission (UPSC) has recognized Chartered Accountancy Qualification for admission to Civil Services examination from 2013 onwards.

Endowment

- The main objective of this programme is to popularize the Chartered Accountancy Course and promote the commerce education among the university students.
- Board of Studies has created 61 endowment fund with various universities for the award of Gold Medal to the topper of B.Com (Hons.)/B.Com (P) where B.Com (Hons.) is not offered by the university.
- The award is known as "The Institute of Chartered Accountants of India Gold Medal".
- The amount of endowment is deposited in a fixed deposit account of a nationalized bank or in the manner the trust funds are invested by the university.
- Gold Medal along with a certificate is distributed annually in the convocation of the university or any other appropriate function.
- The university in which the endowment is to be created are required to invite the Chairman of the Regional Council / Chairman of the Branch of the Institute of Chartered Accountants of India in their region, in the function where such an award will be given to the student.
- The information about the distribution of Gold Medal with the name and address of the recipient sent to the Director, Board of Studies by the university.
- The maximum amount for creating the endowment for the award of Gold Medal is Rs.3,00,000/-.

CONTACT US

For queries relating to
University Related Activities

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0120-3045935

TOLL FREE STUDENTS' HELPLINE

Objective

Timely Delivery and Closure of grievances of CA. Students from across the country.

Features

Single point of contact: The facility serves as a single point of contact for students located nationwide.

High response rate: On an average 200 calls are received daily, being answered to the students' satisfaction by a well-trained workforce of **five** executives under the supervision of Students' Counselor. Till date, over **1, 65,000** queries have been answered/responded to from students all over the country.

Call Back to Students/Callers: In case if calls are missed, during the working hours from 10 AM till 5:30 PM (specifically during lunch), the students are called back to reach out to students ensuring best service. About **10-15** such calls are done every day to elicit their grievances.

Free access: The service is free of cost to enable students from far-flung rural areas across the country to reach out to BOS through the easily accessible service.

Subject specific Queries: Students seeking specific information pertaining to subject such as syllabus/publications or solution to problems or other concept based queries are forwarded to the subject faculties during **3-4 PM daily**.

Disseminating latest information (unambiguously): The information disseminated is up to date and unambiguous to enable the student comprehend the regulations, systems and procedures threadbare and the related notifications posted on the website from time to time.

Timings

For Generic queries: **10 AM to 5:30 PM Monday to Friday**

For Subject Specific queries: **3 PM to 4 PM Monday to Friday**

CONTACT US

For queries relating to
Students Related Queries

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0120-3045930

CONTACT DETAILS OF OFFICIALS HANDLING BOS ACTIVITIES

BoS Classification of Tasks/Activities	Concerned Official	Officer-in Charge
Overall-in-Charge	**CA. Vandana D. Nagpal, Director** vandana@icai.in, **PS to Director - Mr. Harish Kumar** psdos@icai.in 0120-3045902 /01	
2nd in-Charge	**Ms Prem Bhutani, Joint Director** prem@icai.in 0120-3045911	
Student Related Queries	**Ms. Taruna Kohli** Assistant Secretary taruna.kohli@icai.in 0120-3045930 Toll Free No. 18001211330	Director, Board of Studies
Orientation Course, MCS and Virtual MCS	**Ms. Taruna Kohli** Assistant Secretary taruna.kohli@icai.in 0120-3045930	Director, Board of Studies
Oral Coaching through Regional Councils, Branches and Accredited Institutions. Coaching Classes through Webcasts and Mock Test	**Mr. Ashok Dua** Assistant Secretary ashokdua@icai.in; 0120-3045935 **Dr. Jyoti Arora** Project Associate jyotibatra.arora@icai.in 0120-3045966	Director, Board of Studies
Reading Rooms Facility & Mass e-mails & SMSs	**Ms. Smita Abrol** Section Officer (SU) smita.taneja@icai.in 0120-3045929	**Ms. Ginni Goel** Assistant Secretary ginni@icai.in 0120-3045914
Students' Conferences	**Ms. Ginni Goel** Assistant Secretary ginni@icai.in 0120-3045914	Director, Board of Studies

BoS Grants & Publication	**Mr. Gagandeep Singh** Section Officer (SU) gagandeepsingh@icai.in 0120-3876881	**Ms. Ginni Goel** Assistant Secretary ginni@icai.in 0120-3045914	**For Publication** **Shri Shaleen Suneja** Deputy Director ssuneja@icai.in 0120-3045953
Live Virtual Classes	**Shri Shaleen Suneja** Deputy Director ssuneja@icai.in 0120-3045953	**Ms Prem Bhutani, Joint Director** prem@icai.in 0120-3045911	
Grant of Scholarships and Monthly Activities Reports of RCs & Branches	**Mr. Ajay Kumar** Section Officer ajay.kumar@icai.in 0120-3045914	**Ms. Ginni Goel** Assistant Secretary ginni@icai.in 0120-3045914	
National Talent Search (Elocution), Quiz, RMC and Article Placement / Industrial Training Portal	**Mr. Mohit Kumar** Private Secretary (SU) ccbos@icai.in 0120-3045929	**For National Talent Search** **Ms. Ginni Goel** Assistant Secretary ginni@icai.in 0120-3045914	**For Article Placement / Industrial Training Portal** **Ms. Vidhi Gupta,**Deputy Secretary vidhi.gupta@icai.in **011-30210682**
4 Weeks' Residential, Joint Seminars and MOUs with Universities	**Dr. Jyoti Arora** Project Associate jyotibatra.arora@icai.in 0120-3045966	**Dr. N. V. Ravi** Assistant Secretary nvravi@icai.in 0120-3045949	**Mr. Ashok Dua** Assistant Secretary ashokdua@icai.in; 0120-3045935
IT Training and Advanced IT Training	**Shri Alok Gupta** Section Officer (SU) guptaalok@icai.in 0120-3045964	**Shri Anoj Das** Section Officer (SU) anoj.das@icai.in 0120-3045987	**Mr. Manna Dey** Deputy Director mannadey@icai.in 0120-3045924
e-Learning/Webcast/Video Lectures/Assessment of Practical Training Test	**Mr. Vivek Jain** Project Associate vivek.jain@icai.in 0120-3045953	**CA. Priyamvada Girdhar** Executive Officer priyamvada.girdhar@icai.in 0120-3876870	**Ms. Nidhi Aggarwal** Assistant Secretary nidhi.aggarwal@icai.in 0120-3045927
Students' Journal and Subscriptions	**Mr. Y.S. Bisht** Section Officer nosj@icai.in 0120-3045903		**Dr. Ruchi Agarwal** Assistant Director ruchi.gupta@icai.in 0120-3045907 **Ms. Taruna Kohli** Student Counselor taruna.kohli@icai.in 0120-3045930

DETAILS OF BOS FACULTY (SUBJECT-WISE)

Common Proficiency Test (CPT) /Foundation

Fundamentals of Accounting / Principles and Practices of Accounting

CA. Seema Gupta
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CA. Asha Verma
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General Economics / Business Economics

Ms. Prem Bhutani
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Business and Commercial Knowledge

Dr. Ruchi Gupta
Assistant Secretary
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Mercantile Law / Business Law

Ms. Nisha Gupta
Assistant Secretary
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CA. Shraddha
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0120-3045939

Ms. Megha Goel
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Business Correspondence and Reporting

Mrs. Taruna Kohli
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Quantitative Aptitude / Business Mathematics and Logical Reasoning & Statistics

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IPCC/Intermediate and Final

Accounting

CA. Asha Verma
Senior Executive Officer
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0120-3045916 (Intermediate)

CA. Seema Gupta
Deputy Director
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0120-3045916 (Intermediate)

CA. Shilpa Aggarwal
Deputy Secretary
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Auditing

CA. Karuna Bhansali
Deputy Director
auditing-final@icai.in
0120-3045925 (Final course)

CA. Rajeev Sachdeva
Assistant Director
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Multidisciplinary Case Study

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